



**ALMOND-BANCROFT SCHOOL DISTRICT NEWSLETTER**  
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 ALMOND, WI 54909  
 PHONE 715-366-2941 FAX 715-366-2940  
 WWW.ABSCHOOLS.K12.WI.US

*August 2014*

**August  
Dates To  
Remember**

- 8/4-Mandatory Freshman Orientation, 7:00 pm, Almond Auditorium
- 8/20-Board Of Education Meeting, 6:30 pm, Almond School Board Room
- 8/26-Almond-Bancroft Schools Open House, 4:00-7:30 pm, Almond and Bancroft School  
 -Pre-K Parent Teacher Meeting, Bancroft School, 4:00 pm  
 -Mandatory 6th Grade Orientation, 5:00 pm, Almond Auditorium

**Almond-Bancroft School District**

Dan Boxx  
 District Administrator

Jeff Rykal  
 PK-12 Principal

Sandra Ciula  
 PK-12 Dean of Students

School Board

President:  
 Debbie Bradley  
 Vice President:  
 Roy Danforth

Clerk:  
 Jeanette Wilson

Treasurer:  
 Keith Dernbach

Directors:  
 Charles Dernbach  
 Catherine Guth  
 Bonnie Warzynski



**OPEN HOUSE**  
**ALMOND-BANCROFT SCHOOLS**  
 1st-12th GRADE  
 At the Almond School  
**PRE-K AND KINDERGARTEN**  
 At the Bancroft School

**AUGUST 26, 2014**  
 4:00 pm - 7:30 pm

COME MEET THE TEACHERS, GET YOUR CHILD(RENS) SCHEDULES  
 BRING IN SCHOOL SUPPLIES, TRY LOCKER COMBINATIONS  
 SEE WHAT THE YEAR HAS TO OFFER.....  
**BRING THE WHOLE FAMILY!**

***ATTENTION PARENTS***  
***OF INCOMING 6TH GRADE STUDENTS 2014-15:***

The Mandatory 6th Grade Orientation Meeting will be held during  
 Open House at 5:00 pm in the Auditorium



**Intro to Pre-K Day At Bancroft School!**

Take this opportunity to introduce your child to his/her first classroom experience. Meet your child's teacher and classmates during this informal play date followed by a brief informational parent-teacher meeting.

**Who:** Parents and Children of 4K and Early Childhood Students

**When:** Tuesday, August 26 (parent teacher meeting at 4:00 pm)

**Where:** 4K/Early Childhood Classroom at Bancroft Elementary

**Why:** Ease your child into his/her first classroom experience and learn how you can be involved in your child's education! Bring your child's school supplies to lighten the load on the first day of school. Finalize paperwork necessary for 4K entry: Please bring phone numbers for your doctor; dentist; employer (both parents); and the name & number of two people to contact if you are unavailable in the event that there is an emergency.



## Middle School Students Of The Month

One student is honored from each grade within the Middle School for his/her overall excellence as a student each month. These students are selected based on their academic achievements and exceptional behavior during the school day. Achieving excellent performance for May, the Students of the Month include the following: Breana Schafer, Michaela Stucker, and Alec Wiczek.



From the sixth grade we honored Breana Schafer! Breana is a very sweet, caring student who works her hardest to accomplish her goals. She is always conscious of how her actions will affect her fellow classmates and treats everyone with respect. Even though things are sometimes challenging, Breana always puts in her best effort. She powers through frustrating times and never gives up. Keep up the great work Breana!



From the seventh grade we honored Michaela Stucker! Michaela is a sweet, responsible, and respectful student. She listens attentively in class and is not afraid to ask questions. Michaela maintains a positive attitude at all times. She is friendly and kind to those around her. She is quiet and reflective, but always works hard and does her best each day. Michaela is a joy to have in class!



From the eighth grade we honored Alec Wiczek! Alec is a responsible, polite young man who always wears a smile on his face. He is willing to help others in need and is able to lighten the class mood with funny comments. He is a genuinely nice student who works hard to achieve his goals. He is a good role model for others and has potential to be a great leader one day! Alec is a great addition to our school!

Thank you for your hard work!  
Congratulations!

### ATTENTION PARENTS OF INCOMING FRESHMAN 2014-15:

Freshman Orientation Meeting  
Monday, August 4, 2014  
7:00 pm in the  
Almond-Bancroft HS Auditorium

## High School Students Of The Week



### April 21-25

I nominate Megan Burns. She sets a wonderful example for her peers to follow. She is driven academically and shows great potential for future success. ~Miss Gonzalez



### April 28 - May 2

I am nominating Ariel Plaski for student of the week. Ariel is one of the most mature, dedicated, and hardest working students that I see on a daily basis. She always completes assignments to the best of her ability and is a leader in and out of the classroom. Ariel also worked very hard in making our Varisty Quiz Bowl team competitive this year as well. ~ Mr. Nagel



### May 5-9

I nominate Gavin Heinz for student of the week! He comes into class with a positive attitude, always ready to sing and is always willing to help me out! Even when the task that I need help with is extremely goofy! ~ Mrs. Frank



### April 7-11 and May 19-23

My choices for students of the week are Alexis Seitz and Anna Perrin. Alexis and Anna are two of my top students in Calculus and even though it can be challenging they continue to excel in class. They are members of the math league team and are very hard working students. Keep up the good work! ~Mr. Bradley



### May 12-16

Johl Turzinski has taken two business courses this year he is a hard worker and catches onto new concepts very quick. I am excited to see how he does in the business world. I enjoy having Johl in the Business Department as he helps to keep the bar of standards high for his classmates. ~Miss Stiebs



## Almond-Bancroft Middle & High School 4th Quarter Honor Roll Students

### “A” Honor Roll

**Graduation Year: 2014**

ANNA E. PERRIN  
CARISSA PERZINSKI  
ANGELA IWANSKI  
ALEXIS A. SEITZ  
RAMIRO LUNA  
JEWEL MATKE  
ABBIGAIL N. KARPEN  
CALEB A. OLSON  
KAYLA SMITH  
ALEXANDER L. CRULL  
LACEY M. WARZYNSKI  
CODY MEDDAUGH  
EVAN M. PAGEL

**Graduation Year: 2015**

ASHLEY T. TAKACS  
JACE J. STUEBS  
MEGAN R. BURNS  
HAILEY M. WIERZBA  
MCKENZIE M. MINER  
HATTIE B. BERRY

**Graduation Year: 2016**

BLAKE P. VOSS-  
PLUTSCHACK  
EMILY E. DEMCHIK  
JOHL TURZINSKI  
AUSTIN BUNDERS

**Graduation Year: 2017**

DYLAN BUNDERS  
COLTON STANISLAWSKI  
CATHERINE M. SCHMIDT

**Graduation Year: 2018**

FOREST LASKA  
CAMI RAE NEWBY  
CHLOE LEHMAN  
ALYSON PLASKI  
ABIGAIL VASQUEZ  
JADON SOLIS  
BREELEY J. WARZYNSKI  
MEGAN MANSKE  
GARRETT STANISLAWSKI  
EMMETT STANISLAWSKI

JODI IRVING  
BRYN TURZINSKI  
BRANDON L. HARTMAN  
ABIGAIL R. CISEWSKI  
CASSIDI L. HOGAN  
DEREK J. BAUMGARTNER

**Graduation Year: 2019**

DAREN ANDERSON  
BRIANA M. BORSKI  
EDWARD G. BURNS  
EMALEAH R. MATKE  
EMILY E. TAKACS  
NOAH S. KOLLOCK  
ALEX ZINDA

JOSEPHINE L. COLOMBE  
MAXWELL F. TURZINSKI  
JOSEPH J. MARCHEL  
KATHERINE DOBBE

CADE C. LAMB  
ANGELA M. ROGERS  
ANNIE R. WEISS

ZACHARY BUNDERS  
DEVIN J. FUEHRER  
JON J. PERRIN

ZACHARY A. CLARK  
LUKE K. MANOCK  
MARYAH COOK

MICHAELA M. STUCKER  
AIDAN WHITMAN

**Graduation Year: 2020**

CASSIE J. LEHMAN  
MELISSA A. PERZINSKI  
MAKAYLA R. PERZINSKI  
ELIJAH J. KOLLOCK  
CAUY H. HUNTINGTON  
JEAN F. BLOEDE  
GRACE M. DACHEL  
SHELDON B. WADE  
LILLIAN K. JONES  
ALEXANDER A. BURNS  
BREANA R. SCHAFER  
VICTORIA D. JONES  
GAGE D. MEDDAUGH

### “B” Honor Roll

**Graduation Year: 2014**

AIDEN V. ROCK  
BRANDON EASTMAN  
**Graduation Year: 2015**  
ALEXANDRIA R. SPOHN  
LESLEY GUERRA-REYNA  
NATALIE ROMO  
YANIRA CARRIZOSA  
JESSE HUNKINS  
DEVON ANDERSON

**Graduation Year: 2016**

JANESSA E. CISEWSKI  
JOSEPH J. CRAHAN  
DEANA M. CLARK  
ARIEL PLASKI  
HUNTER LASKA  
AVA ANDERSON

**Graduation Year: 2017**

EMMA WALLACE  
JACOB W. WIERZBA  
MICHAELA WALLACE  
JACI BRANDL  
MATTHEW E. HELMRICK

**Graduation Year: 2018**

APRIL B. CHILSEN  
YADIRA PUENTE  
DAISY R. CHAIDEZ  
ALEC WICZEK  
JESUS LUNA JR  
ISAIAH D. SPOHN  
LAUREN DYKES  
KAYLA DE LEON-MUNIZ

**Graduation Year: 2019**

MITCHELL C. TRZEBIATOWSKI  
ZACHARY R. HELMRICK  
MONTANA L. THOMPSON  
OSVALDO BANDA  
YULISSA BANDA  
ZENAIDA BANDA  
SYDNEY A. OTTO  
EUGENE S. GREEN III  
BLANCA A. CASTILLO  
**Graduation Year: 2020**  
ROLANDO BANDA  
VANESSA E. MEJIA-JOHNSON  
MATTHEW J. LUKAS  
DYLAN G. OMERNICK  
JONATHAN J. CASTILLO  
KENNY L. GASPAR-DIAZ  
JULIANNA M. HANSEN



**BOYS & GIRLS CLUB**  
OF PORTAGE COUNTY, INC.

## Boys & Girls Club of Portage County Almond Bancroft Extension

Locations: Room S318 & S320 Phone Number: (715) 366-2941 ext. 242

### New School Year Hours!

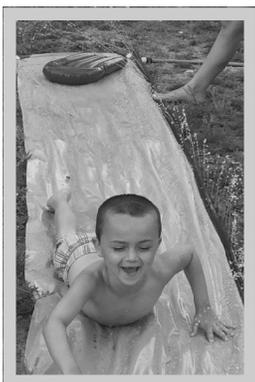
Monday- Thursday 3:00 - 7:00 PM

Friday 3:00 - 6:00 PM

### **GREAT FUTURES START HERE.**

**First Day of Boys & Girls Club is  
Tuesday, September 2nd**

**Boys & Girls Club is Closed on  
No School Days and Snow Days.**



**Membership is \$10** per child or \$25 for entire household.  
Memberships expire December 31st of each year.

**Transportation from Club to Home**

Transportation may be available.

More information will be provided at the school's Open House.



The Club provides a healthy snack after school: this program is sponsored by Frame Presbyterian Church and Wal Mart.



## Middle School News

Students from the Almond-Bancroft Middle School took a trip to Bass Lake in southern Portage County to observe macroinvertebrates in a Pond Study on May 22, 2014. Students enjoyed a beautiful spring day and explored the pond as part of their unit on invertebrate phyla.

### Student writings:

"I really like the trip to the lake. I'm already comfortable in the outdoors, so I felt at ease here. It smells, sounds, and feels just like our cabin up north. I love just being outside like this.

There were a lot of things to do and see. We found many different insects that include leeches, water boatmen, backswimmers, and baby shrimp like organisms. We saw a muskrat and a beaver lodge at the lake too. I loved being outside all day listening and feeling all the nature."

- Emily Takacs

"My reflection on the pond study is that being out here really changed my mind about nature. I feel like I know more stuff so I don't have to be afraid. I touched a lot of bugs today, which I really don't do, but being out here really changed my mind on them. I really liked it out here on the pond, and I would come here again if I could."

- Angela Rogers

"When I walk, I hear a bunch of leaves crunching and see sticks and plants bending. When I sit down and look around, I see ants crawling around small plants and on dirt, and hear birds chirping in the trees. The sun beats down on me and reflects on the lake, making it look magical. I also spot many other flying insects. . . . This trip has changed my whole view on nature. I feel closer to it, and the need to connect with it. The smell, I got used to, and the sight was so amazing I can't begin to explain how beautiful it is! The main thing I learned on this field trip is that nature is a beautiful thing, so enjoy it while you can!"

- Josie Colombe



## ATTENTION PARENTS OF STUDENTS GRADES 6-12



As partners in the educational process, it is the belief of the District that parents/guardians should have readily available access to their child's academic progress. Due to the availability of on-demand online access, **midterm and quarterly report cards for students in grades 6-12 will no longer be mailed out or sent home with the child.** Instead, students' grades may be monitored online by visiting the school website ([www.abschools.k12.wi.us](http://www.abschools.k12.wi.us)), selecting Family Resources from the menu on the left, and then clicking on Skyward Family/Student Access. This will bring you to the login page. If you do not have a login and would like to request one, please email the District Technology Coordinator, Michael Seymour, at [mseymour@abschools.k12.wi.us](mailto:mseymour@abschools.k12.wi.us). Also, **for additional assistance, you may see Mr. Seymour during the Open House on August 26th, from 4 - 7:30 PM, in the elementary computer lab.**

Parents/guardians that wish to continue receiving paper copies of their child's midterm and quarterly report cards may still do so by contacting the main office ([715-366-2941](tel:715-366-2941) ext. 0). There will also be a form given to the students on the first day of school, that can be returned to the office, requesting paper copies be sent home.

Como compañeros de en el proceso educacional, el Distrito cree que los padres/ tutores deben de estar disponibles para el acceso del progreso académico de su hijo(a). Debido a que los padres nos piden mucho el poder tener acceso en el internet, para ver los reporte sobre el progreso que su hijo(a) de grados 6-12 ha hecho en cada cuarto del año escolar los reportes no serán enviados por correo a casa con su hijo(a). En vez, los estudiantes pueden monitorear en el internet visitando nuestra red de la escuela. ([www.abschools.k12.wi.us](http://www.abschools.k12.wi.us)), seleccionando Family Resource de menú al izquierdo, y luego hacer click donde dice Skyward Family/Student Access. Esto lo llevara a la página de login. Si usted no tiene un número clave para entrar al internet, puede mandar un correo electrónico al Coordinador de Tecnología del Distrito, Michael Seymour, a [mseymour@abschools.k12.wi.us](mailto:mseymour@abschools.k12.wi.us). También, para asistencia adicional, puede ver a Mr. Seymour durante el Día de Open House Agosto 26, 2014, de 4-7:30 PM, el estará en el laboratorio de la computadoras de la elementaría.

Los Padres/Tutores que deseen seguir recibiendo copias de los reportes sobre el progreso que su hijo(a) hecho cada cuarto del año escolar pueden hacerlo llamando a la oficina general ([715-366-2941](tel:715-366-2941) ext. 0). También le daremos una forma el primer día de clases de su hijo(a) para que la llenen los padres y la manden de regreso a la oficina, y enviaremos hojas en español.

# EAGLES SPORTLIGHT



## Eagles Athletic Events

8/22-NC Varsity Football @  
Fall River, 7:00 pm

8/23-NC Varsity Volleyball  
Scrimmage @ Wautoma,  
9:00 am

8/26-JV Football Home vs. Fall River,  
6:00 pm

8/28-NC HS Volleyball @ Amherst,  
4:00 pm

8/29-NC Varsity Football Home vs.  
Williams Bay, 7:00 pm

\*Schedule is subject to change.

## High School Dates To Remember

*August 4, 2014*

*-6:00 pm HS Football/Volleyball  
Meeting*

*-6:30 pm All HS Fall Sports Meeting  
August 18, 2014*

*-6:00-9:00 pm First day for HS  
Volleyball Practice*

## A-B Youth Football & Cheerleading:

Our new season starts with a PARENT MEETING and EQUIPMENT HANDOUT on **Sunday, August 3<sup>rd</sup> at 6:30pm**. We will discuss team rules, expectations, NEW practice times and go over all the necessary paperwork that is required to participate. PLEASE make sure that if your student-athlete needs a physical, you get it done prior to the first day of practice. Physicals are good for 2 years, so if they got one last year, they don't need one this year. Our first day of practice will be **Monday, August 4<sup>th</sup> at 6:00pm**. MOST of our other practices will be 5:15pm to 7:00pm until school starts. We are looking forward to another terrific season! And remember, IT'S NOT TOO LATE TO JOIN OUR TEAM!! All kids entering 3<sup>rd</sup> thru 6<sup>th</sup> grade are eligible to participate. We have a lot of FUN!! Please contact Spence Bunders at 715-366-4028 or 715-498-1637 if you are interested.

Thank you!

## Middle School Volleyball is just around the corner!

We hope you had a relaxing summer and are ready to WORK and HAVE SOME FUN! Here's some reminders for you:

**1ST PRACTICE: 8/20/14 9am-11am-** Physical cards and Emergency contact forms due that day! **Practice schedule as follows: 8/21, 8/22 9am-11am. 8/25, 8/26 3:30-5:30pm. (MANDATORY parent meeting immediately following practice on 8/25!!!) 8/27 through 8/29 9am-11am. 9/2/14- 1st game and 1st day of school!**

It is VERY important to attend practices! We only have 8 before our 1st match so we will be moving along quickly. If you have an issue with getting a ride to or from practice, please let us know and we will help you make arrangements. Remember to follow the school dress code for practice clothes and please bring a water bottle, tennis shoes, and any other gear necessary with you to practice. We will issue school-owned knee pads to anyone who does not own a pair. We can't wait to see everyone and start working on a successful volleyball season!

Coach Winn [715-366-4446](tel:715-366-4446) or cell: [715-340-0114](tel:715-340-0114)

Coach Borgen (school) [715-366-2941](tel:715-366-2941) ext. 205

## Middle School Football

A very important, short Parent Meeting on **Wednesday, August 20th at 6:00 pm**. All players and parents are strongly recommended to attend! We will discuss team rules and expectations, answer any questions, and go over all the necessary paperwork that is required to participate. Immediately following the meeting we will begin with our first pad-less practice to run until 7:30. **Pad-less practices will be held in the afternoons starting on Thursday, August 21st through Monday, August 25th. Tuesday, August 26th practice will be held from 9-11** because of the district-wide open house that evening. **Contact practices will begin on Wednesday the 27th**. All practices will be held, starting the 21st, at 3:30 each afternoon and run until 5:30 daily throughout the season, except for Tuesday the 26th. Practice times and details are subject to chance, notifications of time changes will be sent out.

PLEASE make sure that if your student-athlete is in need of a physical, you have that requirement completed prior to the first day of practice. Physicals are only necessary once every two years. Physical forms can be picked up anytime in the school office. Note: there is no fee for participating in school sponsored sports. Players should be using the summer to actively prepare themselves for the season! We are looking forward to another terrific season!

Middle School Football Coaching Staff



## FBLA National Leadership Conference – Nashville, TN

More than 10,000 of America's best and brightest youth traveled to the historic city of Nashville to make some history of their own as they showcased their talents as future business leaders and vied for the opportunity to win over \$165,000 in cash awards.

Future Business Leaders of America-Phi Beta Lambda (FBLA-PBL), the largest and oldest student business organization, held its National Leadership Conference in Nashville on June 29–July 2. Participants from across the United States and two countries were in attendance for this exciting conference to sharpen their core business skills, expand their networks, and participate in more than 60 business and business-related competitive events. In addition to the competitions, students immersed themselves in educational workshops, visited an information-packed exhibit hall, and attended motivational keynotes on a broad range of business topics.

Though Christian Bloede did not receive a top ten award, the achievement of making it to nationals and earning a place in the top 150 of the nation to compete in Networking Concepts is an award in its self. We are so proud of him and cannot wait to see how far he and all of his fellow FBLA members do next year. We hope to see many more students competition in Chicago at next year's NLC.

### **Thank you to our Sponsors!**

Though we still have sponsors coming in, I would like to thank the following businesses for their support in helping Ms. Stiebs, Ms. Gonzalez, Christian Bloede, Meghan Menadue, and Megan Wiczek offset the costs of registration, travel, and hotel for this fabulous experience:

**Platinum Level Sponsors:** Cheese Pleasers, L&L Propane, and Portage County Bank

**Silver Level Sponsors:** RMM Solutions

**Bronze Level Sponsors:** Bancroft State Bank

### **About FBLA-PBL, Inc.**

Future Business Leaders of America-Phi Beta Lambda, Inc. is a nonprofit 501(c)(3) education association with a quarter million members and advisers in over 6,500 active middle school, high school, and college chapters worldwide. Its mission is to bring business and education together in a positive working relationship through innovative leadership and career development programs. The association is headquartered in Reston, Virginia, just outside Washington, DC. For more information, visit [www.fbla-pbl.org](http://www.fbla-pbl.org).



### **Yearbook**

Attention Middle School Parents: New this year, your student will be able to get their very own Middle School yearbook! The regular cost is \$15 but if you order one by Friday, September 19<sup>th</sup> you'll pay only \$10! These books will include 2014 (last year's) spring sports, portrait photos, dances, clubs, and this year's fall and winter sports. Keep an eye out for the tear-away envelope in your student's registration packet.

Attention High School Students and Parents: Order your yearbook by Friday, September 19<sup>th</sup> and receive a \$10.00 discount on their book! For that limited time only, high school books will be available for just \$35.00 each. Keep an eye out for the tear-away envelope in your student's registration packet for more information.



Project Fresh Start distribution will take place for students of Almond-Bancroft schools on Tuesday, Aug. 26, at the school in Almond.

Registration forms and informational materials for families can be found line at [www.volunteersrocl.org](http://www.volunteersrocl.org).

Any K-12 student enrolled in a Portage County school and who qualifies for the federal free and reduced priced meal program is eligible to receive supplies.

La distribución del Proyecto Fresh Start se llevara a cabo para los estudiantes de la Escuela De Almond Bancroft únicamente, esto será el Martes, Agosto 26, de; condado de Portage.

Las formas y materiales de información para las familias las pueden encontrar en el internet [www.volunteersrocl.org](http://www.volunteersrocl.org). Cualquier estudiante que este registrado en las Escuelas del Condado de Portage y que califiquen para comida reducida o gratis serán elegibles para recibir útiles escolares.

## From the Desk of the School Nurse: Important Health Reminders!

I'm happy to be returning to Almond-Bancroft for my 4<sup>th</sup> full year as your school nurse. I will continue to be at school on Tuesday mornings from 8:30 – 12:00 sharing my time between Bancroft and Almond. I can be reached at Almond School at 715-366-2941 ext. 125, my office phone 715-345-5946 or by email at [lbergman@abschools.k12.wi.us](mailto:lbergman@abschools.k12.wi.us) for questions or concerns.

### Returned Health Plans

If your child has a health condition, you should have received a health plan to complete and return to the school nurse over the summer. If you were expecting a plan due to a health condition and never received one, please contact me at 715-345-5946. Please return the health plans as soon as possible as that information is shared with staff working directly with your child.

### Medication Orders

The school requests new health plans and medication orders every year as the plans and orders from previous year can not be used. Students that self-carry inhalers need to have a prescription form on file for current school year allowing them to carry their medication. Prescription medication forms and over the counter medication forms can be picked up and turned in at the main office. Medications are not allowed to be transported with you child, they must be hand delivered by a parent or designated adult. Medications must be in their original containers/boxes with prescription label and/or dosing instructions. When filling out over the counter medication forms, please indicate the specific amount of medication your child is to receive not "as directed". We cannot give a dose of over the counter medication that exceeds the box dosing instructions without a physician's order.

### Illness

If your child has a fever of  $>100.0^{\circ}$ , vomits or has diarrhea your child should remain home for 24 hours without symptoms or medication intervention before returning to school. If your child is going to be absent for any reason you need to notify the school by calling 715-366-2941.

### Immunizations

Your child is required by law to be compliant with immunization requirements by the 30<sup>th</sup> day of school (October 27th). To be compliant they either need to have been vaccinated or have a waiver on file for personal, medical (physician signature required) or religious reasons. If you have questions or concerns regarding your child's vaccination status, please call 715-345-5350, press 8 for the operator and request a public health nurse. For those individuals who are uninsured, insurance doesn't cover vaccine or are on medical assistance you are eligible to come to Ruth Gilfry Center (817 Whiting Ave., Stevens Point, WI 54481) for immunizations. Vaccines are \$5 per dose and fee can be waived. We have walk in clinics Tuesdays from 3-6 and Fridays from 9-11.

Looking forward to a great year!

Lynn Bergman R.N., BSN  
School Nurse Almond/Bancroft



## How can you help your student improve their school performance? Have them start their day with **BREAKFAST!**

### It is a proven fact that:

- Eating breakfast can help improve math, reading, and standardized test scores.
- Children who eat breakfast are more likely to behave better in school and get along with their peers than those who do not.
- Breakfast helps children pay attention, perform problem-solving tasks, and improves memory.
- Children who eat school breakfast are likely to have fewer absences and incidents of tardiness than those who do not.
- Behavioral and emotional problems are less prevalent among children who consistently have access to regular meals.
- Consumption of breakfast improves children's performance on demanding mental tasks and reaction to frustration.

**Almond-Bancroft Schools serves breakfast from 7:55 am to 8:10. am every school day. Middle and high school students have the option to eat in the cafeteria or in their 1st hour classroom. We look forward to seeing your student in the breakfast line!**

## 2014-15 Almond-Bancroft Elementary School Supply Lists

The District is supplying bottled glue, glue sticks, pens, pencils, erasers, folders, crayons, and colored pencils. The following lists are items that the District is not providing for the students.

### 4K

- 1" 3-ring binder
- New white pillowcase (with out zipper)
- Patterned pillowcase to be used for storage of sleeping bag – provide this even if the sleeping bag comes with it's own storage system
- New white T-shirt (will need in spring, so buy it larger than your child currently wears)
- Child size indoor sleeping bag (no adult size)
- 1 two-pocket **plastic** folder
- Box of fun kids band aides
- 1 roll clear contact paper (located in store near shelf paper)
- 1 box zip lock baggies – sandwich size
- 1 package of disinfectant wipes

### Kindergarten

- 2 small spiral notebooks
- 2 boxes of fat washable markers (**basic colors**)
- 1 good pair of children's scissors (**Fiskers**)
- 2 wide -lined spiral notebooks
- 2 small supply boxes - cigar size
- 1 school bag or backpack (**no wheels**)
- 2 heavy duty **plastic** folders (**bottom pockets**)
- 1 box zippered baggies (**either gallon or quart**)
- 1 3-ring binder (**1" size**)

### First Grade

- Backpack or school bag
- 2 art boxes
- 1 box of basic colored markers
- 2 pair of scissors
- 1 pack of dry erase markers in standard colors (**red, blue, green, black**)
- 1 pack of labeled headphones (will be passed on to second grade)
- 2 packs of white index cards

**Please choose two or more of the following items to send in (unlabeled):**

- \*Paper/plastic bowls
- \*Hand sanitizer
- \*Shaving cream
- \*2 boxes of Kleenex
- \*Zip-lock baggies -gallon size

### Second Grade

- Scissors
- 2 art boxes
- Backpack
- Colored pencil pouch/box
- Pencil sharpener with cover
- 4 dry erase markers ~ no yellow or lime
- Dry eraser
- Anti-bacterial wipes or baby wipes
- One folder for take home papers
- Headphones/earphones for netbook use (less expensive ones are fine)
- 4pk play dough (Blokhuys only)
- 2 pack of mechanical pencils .7mm or .9mm-breaks less (Blokhuys only)
- Box or bag of snacks (Henske only)

**Please choose two or more of the following items:**

- Shaving cream (Barbasol)
- Facial tissue
- Small paper plates/Small zip bags
- 4 pack play dough (Blokhuys only)
- Gel pens (Henske only)
- Napkins (Henske only)

### Third Grade

- 1 box of washable markers-classic colors
- 1 pair of scissors
- 1 highlighter - any color
- 1 pencil pouch
- 1 art supply box (**cigar box size - larger won't fit in desks**)
- 4 **wide lined spiral** notebooks \*(please do not label notebooks)\*
- 1 school bag or backpack
- \*(if you decide to buy mechanical pencils for your child, pencils with .9mm lead are best for this age.)

### Fourth Grade

- Pencil Pouch
- Art Supply Box (**cigar box sized only**)
- Backpack
- Highlighter
- Pair of scissors
- Washable markers
- Handheld pencil sharpener with cover
- 3 wide lined spiral notebooks
- Ruler – standard/metric
- Multiplication flashcards
- 1 pack of 3" x 5" note cards (**Only for Mrs. Negro's class**)
- It would also be appreciated if you could supply one of the following items:**

- \*Box of tissues
- \*Gallon sized storage bags
- \*Antibacterial wipes
- \*Hand sanitizer
- \*Healthy snacks (crackers, pretzels, cereal, etc...)

### Fifth Grade

- 1 book bag or backpack-Please, **No** Trapper Keepers
- 4 wide-lined spiral notebooks - one of each color: red, green, yellow, black
- 2 composition notebooks
- 6 pocket folders: red, green, blue, yellow, purple, black
- 2 **orange, plastic** pocket folders
- \*Please do not label the notebooks or folders**

- 1 hand sharpener for pencils
- 2 black fine-tip permanent markers
- 2 pens -2 different colors
- 1 large eraser
- 3 highlighters -3 different colors
- 4 dry-erase markers and a dry-erase eraser
- 1 box washable markers (**Crayola**)
- 1 pack of multi-colored 3" x 5" index cards
- 1 pair of scissors
- 1 ruler, metric and standard
- 1 basic calculator
- 1 two-quart plastic storage box with lid
- 1 pair of ear buds
- Choose 1 item from the following list:**

- \*1 box Zip-Loc bags (quart or gallon)
- \*1 box Zip-Loc bags (snack or sandwich)
- \*1 tub antibacterial wipes
- \* 1 package wide lined loose leaf paper

**Choose 1 item from the following list:**

- \*1 pkg. large paper plates
- \*1 pkg. small paper plates
- \*1 pkg. plastic cups (8-14 oz.)
- \*1 pkg. napkins
- \*1-2 boxes tissues
- \*1 pkg. plastic spoons
- \*1 pkg. paper bowls
- \*1 pkg. plastic forks

# 2014-15 Almond-Bancroft Middle School and High School Supply Lists

## **6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> Grades**

Backpack (no wheels) or book bag  
Pencils and Pens  
Pencil top erasers  
Note card box  
1 pkg. 3x5 notecards  
7 notebooks and 7 pocket folders (1 per class): *Green (Science), red (Math), blue (Social Studies), yellow (Lang.)*, and 3 notebooks in any color  
Ruler  
Protractor and Compass (6th grade only)  
Calculator, (Scientific T1-30Xa)  
Loose-leaf paper  
Highlighters (yellow, green, blue, pink)  
Colored pencils  
Two large boxes of Kleenex  
Book or novel for silent reading  
**Middle School Spanish Classes**  
1 notebook. (College ruled)  
1 folder or 3-ring binder to hold worksheets, notes and notebook  
1 Spanish/English Dictionary

## **9-12 Grades**

### **Spanish I, II, and Advanced Spanish Classes**

1 notebook. (College ruled)  
1 folder or 3-ring binder to hold worksheets, notes and notebook  
1 Spanish/English Dictionary

**Accounting** – calculator and 2" 3-ring binder

**College Accounting** - calculator and 2" 3-ring binder

**Personal Finance** - 1' 3-ring binder and set of divider pages with 8 tabs

**Yearbook** - folder

**Marketing**-notebook and folder

**Geometry**-Notebook and calculator

**Algebra 2/Pre-Calculus/Calculus/Tech Math/Prob & Stats**

Notebook & scientific calculator

**Social Studies**

Spiral notebook

**All 9-12 Science**

Calculator

Spiral notebook

**Biology**

1 package of 3x5 note cards

**Chemistry**

Scientific calculator and an additional notebook for labs

## **Art 1, Art 2, Art 10-12, 2D Design**

Sketchbook

**Ceramics**

5 qt ice cream pail with lid

Folder

Green scour pad

Sponge

**Painting**

Set of detail brushes

Sketchbook

**Crafts**-\$15.00 class fee

**Stained Glass**-\$50.00 class fee

**Textiles 1**

2 yards cotton print fabric (for apron/chef's hat) and coordinating thread

1 yard cotton fabric and coordinating thread

1 yard light-medium weight fusible interfacing (for necktie)

1 yard muslin fabric

1 box gulf wax (paraffin) for batik- can be found in canning section

1 white tee shirt for tie dye

1 simple sewing pattern and required supplies as stated on pattern

**Textiles 2 & 3**

Sewing patterns and required supplies as stated on pattern

**English 9**

2 notebooks

200 3x5 note cards

Note cardholder

Folder specifically for English

4 highlighters (1 of each color pink or red, yellow, green, and blue)

**English 10 and 12**

Journal or notebook

1-1 1/2" binder

**English 11**

2 notebooks

**AP English 12**

Journal or notebook

1/2" binder

**Mythology**

Folder

**Tech Ed**

Safety glasses (may be purchased from the school for \$3)

Tape measure

**Transportation**

Safety glasses

Feeler gauge

Small tool set-helpful but not required

Coveralls-recommended

**Physical Education**

T-shirt & athletic shorts

Athletic shoes (non-marking soles)

Cold weather clothes (sweatshirt & sweatpants)

# ALMOND-BANCROFT 2014-2015 SCHOOL CALENDAR

## AUGUST 2014

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	#	21	22	23
24	@	@*	@	@	@	30
31						

Aug. 20-New Staff Orientation  
Aug. 25, 27, 28, 29-In-Service  
Aug. 26-.5 In-Service 12:15-3:30  
 .5 Open House 4:00-7:30

## JANUARY 2015

S	M	T	W	T	F	S
				X	X	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	X@	24
25	26	27	28	29	30	31

Jan. 5-School Resumes  
Jan. 22-End 2<sup>nd</sup> Quarter (48 days)  
Jan. 23-No School In-Service

19

## SEPTEMBER 2014

S	M	T	W	T	F	S
	X	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Sept. 1-No School Labor Day  
Sept. 2-Students 1<sup>st</sup> day

21

## FEBRUARY 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	X@	28

Feb. 27-No School In-Service

19

## OCTOBER 2014

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Oct. 31-End of 1<sup>st</sup> Quarter (44 days)

23

## MARCH 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
28	23	24	25	26	27	
29	X	X				

March 27-End of 3<sup>rd</sup> Quarter (44 days)  
March 30-April 5- No School, Easter Vacation

20

## NOVEMBER 2014

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	~	14	15
16	17	~	19	20	21	22
23	24	25	X	X	X	29
30						

Nov. 13 & 18-P/T Conf. 4:00-7:30 p.m.  
Nov. 26-30-No School, Thanksgiving Vacation

17

## APRIL 2015

S	M	T	W	T	F	S
			X	X	X	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

April 6- School Resumes

19

## DECEMBER 2014

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	X	X	X	27
28	X	X	X			

Dec. 24-Jan. 4-No School, Christmas Vacation

17

## MAY 2015

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	X	26	27	28	29	30
31						

May 25-No School Memorial Day

20

# New Employee Orientation  
 @ Teacher In-Service  
 \* Open House  
 X No School  
 ~ Parent Conferences 4:00-7:30 pm

## JUNE 2015

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20

June 5-Last Day of School, End of 4<sup>th</sup> Quarter (44 days)

5

## ALMOND-BANCROFT BUS TRANSPORTATION 2014-2015



Generally, bus transportation will be provided for students who attend the Almond School if he/she resides outside the village limits. Students attending the Almond School who reside within the village limits will walk to school. Students who attend the Bancroft School will be transported to school, based on a predetermined radius from the school. Once the bus routes have been established, students who are new to the district, or are the first child in a family to attend school will be notified by the bus company in regard to pick-up and drop-off times and the number of the bus the child will be riding. The district has a bus transportation policy that references specific guidelines. The policy can be obtained by contacting the district office. If you have a child attending Almond-Bancroft Schools and are uncertain if your child will ride a bus or walk to school, please contact the Stucker Bus Company at 715-366-2737. This process applies to students attending both the Almond and Bancroft Schools.

Kindergarten and 4K students who ride the bus will be taken to the Almond School where an adult will assist them in transferring to a bus that will transport them to the Bancroft School. An adult will ride on the bus with the students to the Bancroft School as well as from the Bancroft School back to the Almond School at the end of the day. An adult will then assist the kindergarten/4K students in switching to the appropriate bus for the ride home. Parents who wish to pick up their kindergarten/4K child at the Bancroft School may do so at 3:00 p.m.

If a parent wants his/her child dropped off at a location other than home, the bus company will consider such a request as long as the alternate drop off point is along the established bus route and is consistent. If you wish to make such a request, please contact the bus company AND send a note with your child to be given to the bus driver.

The policy of the school and bus company prohibits allowing students to ride a different bus or for students who do not normally ride the bus from doing so. If an emergency situation should arise and you would like to request an exception to this policy, contact your child's principal. Such requests will be handled on an individual basis and be granted only on an emergency basis.

Finally, if your child will not be riding the bus to school on any day, please contact the bus company the night before he/she will not be riding and leave a message or call the night before or before 7:00 a.m. on the day he/she will not be riding so the driver does not need to stop for that child.

Riding a school bus is a service provided to the student. We expect students to insure safe transportation to and from school by obeying the following rules:

### **RULES FOR SCHOOL BUS SAFETY**

1. Commit no act to take the driver's attention away from his/her driving.
2. Each student should remain in the seat assigned to him/her by the bus driver from the time they board the bus until they reach their destination.
3. The students will face forward in the bus and feet will not be in the aisle.
4. Students will not move around while the bus is in motion.
5. No horse-play is allowed on the bus.
6. There should be no name calling or indecent language used on the bus.
7. Getting on and off the bus should be done in an unhurried fashion.
8. Students should take pride in their bus and keep it clean.
9. The use of controlled substances, drinking alcoholic beverages or smoking is forbidden at any time on the buses.

REMINDER-Students are reminded that there is no eating or drinking on the route buses. Your cooperation with this detail is appreciated.

The bus driver is responsible for student discipline on the bus. As a parent, your cooperation is extremely important in helping us provide a safe transportation system. Our drivers have misconduct slips on their buses and will report any violations directly to the Principal on the day they occur.

Please help us maintain an excellent safety record.

NOTE: Parents, please contact your bus contractor when the student being picked up isn't riding the bus in the morning. (715-366-2737)

## ANNUAL FERPA, CHILD FIND (IDEA and 504) NOTICES

**Student Records Notice (state and federal law)** – The Federal Family Educational Rights and Privacy Act (FERPA) requires school districts to provide annual notice of student and parents rights regarding student records; the existence of the Student Records' Policy (347) and where copies can be obtained; and, of the opportunity to file a complaint with the Family Policy and Regulations Office of the Department of Education.

Parents/guardians/adult students have the legal right to request a review and/or copy of the contents of the permanent school records of their children. They may also request the amendment of the student's records if it is believed that the records are inaccurate, misleading, or otherwise in violation of the student's privacy rights. Such a review and/or request for an amendment must be made by scheduling an appointment with the principal. If copies are requested, there will be a charge based on actual cost. If the District decides not to amend the record, the district will notify the parent, guardian or adult student of the decision and the right to a hearing regarding their request. Additional information regarding the hearing procedure will be provided in the event of a hearing request.

### Directory Data Notification

If a School Board has designated directory data in accordance with 118.125 of the Wisconsin State Statutes, the Almond-Bancroft District must notify parents, legal guardians or guardians ad litem of the categories of information, which the Board has designated as directory data, which may be released without the prior consent of the parent, legal guardian or guardian ad litem.

Almond-Bancroft defines directory data as a student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and athletics, weight and height of members of athletic teams, photographs, degrees and awards, and school of most recent attendance.

Upon request, the Almond-Bancroft District may release a student's name, address, and school grade of attendance to requesting agencies (such as State technical colleges, State colleges and universities, alumni reunion committees, the United States Military Services {seniors and students who drop out of school}, photographers for senior pictures, driver's education facilities, publications sponsored by the Almond-Bancroft School District, etc.).

Upon request, student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and athletics, weight and height of members of athletic teams, photographs, degrees and awards, and school of most recent attendance may also be released to publications sponsored by the Almond-Bancroft School District, area newspapers, and appropriate private and public sponsored magazines.

Parents or guardians of minor children and adult students have the right to consent to the disclosure of personally identifiable information contained in their student records, except as allowed by state and federal law.

In accordance with the law, the Almond-Bancroft District forwards upon request student records to another school without consent for purposes related to the student's enrollment or transfer.

Student records shall be made available to Almond-Bancroft School District employees who are required by the state to hold a teacher's license and to other school district officials only if they have a legitimate educational or safety interest in the records. Employees and district officials have a legitimate educational or safety interest in the record if the individual needs to review an education record in order to provide educational service or to fulfill some aspect of his or her professional responsibilities.

Administrators have the discretion to refuse the release of individual student phone numbers and addresses for the safety of the student.

### **IF PARENTS OR GUARDIANS DO NOT WISH TO HAVE ANY OR ALL OF THE CATEGORIES OF INFORMATION RELEASED, THEY MUST NOTIFY THE SCHOOL IN WRITING WITHIN 14 DAYS OF THIS NOTICE BEING PROVIDED.**

Directory data shall be considered public information and may be released to appropriate persons and media in accordance with Board of Education policy unless the parent(s) or adult students refuse the release in writing by notifying their respective school principal. Forms for this purpose will be available at each school.

Parents/guardians may file a complaint with the Family Policy and Regulations Office of the Department of Education, 400 Maryland Avenue, S.W., Washington, D.C. 20201 if they feel their rights have been violated.

**Student Records (Wisconsin Law)** (*The notice directly above incorporates this information and is an appropriate notice for publication.*) - If a school district has designated student directory data in accordance with §118.125 of the state statutes, the district must notify parents, legal guardians or guardian ad litem: (1) of the categories of information that the board has designated as directory data with respect to each student; and (2) that they have 14 days to inform the school that all or any part of the directory data may not be released without the prior consent of the parent, guardian or guardian *ad litem*. The district must allow the parent, guardian or guardian ad litem 14 days to provide this response before any student directory data is released. This notice is required by §118.125(2)(j) of the state statutes. (Continued on next page)

## ANNUAL FERPA, CHILD FIND (IDEA and 504) NOTICES (Continued)

**Recruiter Access to Students/Records** (*The notice directly above incorporates this information and is an appropriate notice for publication*) - Districts receiving federal education funds are required to notify parents of secondary school students:

1. that a secondary school student or the parent of the student may request that the student's name, address and telephone listing not be released to military recruiters or institutions of higher education without prior written parental consent; and
2. that the district must comply with such request. School districts receiving federal education funds are required to provide, on request made by military recruiters or an institution of higher education, access to secondary school students' names, addresses and telephone listings unless access to such information has been restricted by the secondary school student or the student's parents as outlined above. Federal guidelines issued to implement this requirement state that if a school district does not designate student names, addresses and/or telephone listings as directory data it must still provide all three items to military recruiters and institutions of higher education upon request.

**Child find obligation and Student Services:** Under the state and federal laws governing students "at risk" or with disabilities under IDEA and/or Sec. 504 of the Rehabilitation Act, districts must undertake activities to "find" children with disabilities eligible for federally funded services, and must advise of the alternative educational programming opportunities. The following is an appropriate notice for annual publication in the first class notice section of the district's official newspaper:

**Child Find and Student Services** – The Almond-Bancroft School District must locate, identify, and evaluate all resident children with disabilities, including children with disabilities attending private schools, regardless of the severity of their disabilities. The school district has a special education screening program to locate and screen all children with suspected disabilities who are residents of the Almond-Bancroft District and who have not graduated from high school. Upon request, the Almond-Bancroft District will screen any resident child who has not graduated from high school to determine whether a special education referral is appropriate. A request may be made by contacting: Tracey Kelz, School Psychologist at 715-366-2941 x123 or by writing her at: 1336 Elm Street, Almond WI, 54909.

Children, ages three to twenty-one, suspected of having a disability should be referred to the Director of Pupil Services, who in turn will see that all necessary evaluations are conducted. Evaluations will be completed by the IEP (Individual Education Program) team members after parental permission has been secured. The IEP team will determine if the child has a disability and is in need of special education services. An appropriate placement will be made by the IEP team including parent(s)/guardian(s) and appropriate required school personnel. All procedures followed in the identification and provision of service to children with a disability will be conducted in accordance with state and federal laws and regulations.

Programs have been designed to improve and expand educational opportunities for students including homebound instruction, gifted and talented enhanced opportunities, and children at risk, following compulsory school attendance guidelines as stated in Wis. Stat. §118.15. Parent(s)/guardian(s) may request, in writing, program or curriculum modifications to a child's current academic program, a school work training or work study program, enrollment in an alternative public school or program or in any nonsectarian private school or program located in the Almond-Bancroft District which complies with certain federal requirements, and enrollment in any public educational program located outside the District pursuant to a contractual agreement between the school districts in accordance with state and federal laws and regulations. Requests shall be directed to the school principal. A written decision of a request will be provided within 90 days, except a decision will be rendered within 30 days if a child has been evaluated and determined to be a child with a disability. A child's parent or guardian may request the school board to review any decision made.

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### Almond-Bancroft School District Mission Statement

The Almond-Bancroft School District, with support of families and community members, will provide a safe and supportive learning environment, which challenges and prepares each student for success today and tomorrow.

### Almond-Bancroft School District Vision Statement

We are a collaborative community focused on continued growth in opportunities, choices, and expectations for all students. We prepare self-motivated and responsible students to become well-rounded and successful citizens.

### **ACCESS TO PUBLIC RECORDS**

The School Board believes that it is in the best interest of the District, its employees and the general public to provide the greatest possible access to information regarding the affairs of government and the official records of the District concerning its operation, including the official actions of the Board, its officers and employees.

The Board recognizes that it is the representative of the public, and that the release of information to the public is an essential function of representative government. The Board shall allow persons to have access to school district records in accordance with state law and established procedures.

The District Administrator is designated as the legal custodian of the public records of the District, except that the building principal is designated as the legal custodian of student records. The legal custodian shall safely keep and preserve the records and have full legal power to render decisions and carry out duties related to those public records maintained by the District. The legal custodian may deny access to District records only in accordance with legal provisions.

Public records may be inspected, reproduced and/or abstracted during regular school office hours. Fees may be established in accordance with state law. A list of such fees shall be made available at the District Office.

An official notice of the District's policy and procedures regarding the inspection, release and reproduction of public records of the District shall be displayed in prominent and conspicuous locations throughout the District and made available upon request to any member of the public. All District employees shall also be informed of state law requirements regarding public records and provisions of this policy.

REVISED: 10/15/08

### **YOUTH OPTIONS PROGRAM**

Any eligible student may participate in one or more courses at a University of Wisconsin System institution, a participating tribally controlled college, a participating private, not for profit institution of higher education located in Wisconsin or a Wisconsin Technical College System school under the Youth Option Program. The Board shall determine whether the course(s) satisfies graduation requirements, if the course is comparable to one offered in the District and what, if any, high school credits would be awarded to the student.

If such course(s) is approved for high school credit and the course is not comparable to a course offered in the District, the Board shall pay the tuition and fees for the course.

- The District shall pay for no more than the equivalent of 18 postsecondary semester credits (4 ½ high school credits) per student through the Youth Options Program.
- The District will pay only for the courses successfully completed. If a student receives a failing grade in a course or fails to complete the course, the student's parent/guardian or the student, if an adult, is responsible for reimbursing the District for payment of the tuition and fees paid by the District. If this reimbursement is not made, the student on whose behalf the payment was made is ineligible for any further participation in the Youth Options Program.

Information about the Youth Options Program shall be distributed to ninth, tenth, and eleventh grade students annually in accordance with established procedures.

First Reading: November 19, 2008

**Almond-Bancroft School District**  
**Bullying and/or Harassment Policy**

**Introduction**

The Almond-Bancroft School District shall strive to provide a safe, secure and respectful learning environment for all students in school buildings, on school buses, and at school sponsored activities. Bullying has a harmful social, physical, psychological and academic impact on the bullies, the victims and the bystanders. The district will continuously and vigorously address bullying so that there is no disruption to the learning environment and learning process.

**Prohibition**

Bullying behavior is prohibited in all schools, buildings, property and educational environments, including any property or vehicle owned, leased or used by the school district. Educational environments include, but are not limited to, every activity under school supervision.

**Definition**

Bullying is deliberate or intentional behavior using words or actions, intended to cause fear, intimidation or harm. Bullying may be repeated behavior and involve an imbalance of power. The behavior may be motivated by an actual or perceived distinguishing characteristic, such as, but not limited to: age, color, national origin, race, religion, gender, gender identity/expression, sexual orientation, physical attributes, physical or mental ability or disability, social or family status.

Bullying behavior can be:

Physical (e.g. assault, hitting, kicking, hazing, tripping, shoving)

Verbal (e.g. threatening or intimidating language, name-calling, making false accusations, teasing, put-downs, using profane language towards someone)

Indirect (e.g. social exclusion and isolation, spreading cruel rumors, retaliating against another student for reporting, gestures, using technology in a hurtful

manner – electronic aggression commonly referred to as cyber bullying) Cyber bullying includes, but is not limited to, the use of email, instant messages, text messages, digital pictures or images, cell phones, or website postings to threaten, harass or intimidate the victim.

Or any other behavior that substantially interferes with a student's school performance or creates an intimidating, hostile, or offensive school environment.

**Procedure for Reporting/Retaliation**

It is the responsibility of all school staff members, students, and concerned individuals who observe or become aware of acts of bullying to report these acts confidentially to a school staff member. All staff members who take such reports, either verbally or in writing, are obligated to take the report seriously and to document a clear account of the incident. There shall be no retaliation against individuals making such reports. Individuals engaging in retaliatory behavior will be subject to disciplinary action.

**Procedure for Investigating Reports of Bullying**

An investigation to determine the facts will take place in a timely manner to verify the validity and the seriousness of the report. The district shall keep the complaint confidential to the extent permitted by law for both the accused and the accuser, until such time as the misconduct is confirmed and sanctions are imposed. If the report is determined to be valid and serious, parents/guardians will be notified of the report and any sanctions imposed on their child.

**Sanctions and Supports**

If it is determined that students participated in bullying behavior in violation of the policy, the Principal or Dean of Students may take disciplinary action including detention, suspension, expulsion and/or referral to law enforcement officials for possible legal action as appropriate.

Employees found to have participated in bullying behavior or having become aware that bullying was taking place and failed to report the behavior, are considered to be in violation of the prohibition expressed by the policy. They may be subject to disciplinary action consistent with the collective bargaining agreement or disciplinary action established by administration.

**Disclosure**

The policy will be annually distributed in the school's student/parent handbook to all students enrolled in the district, their parents/guardians and employees. It will also be distributed to organizations in the community having cooperative agreements with the schools. The school district will also provide a copy of the policy to any person who requests it.

## Cell Phone Policy

The Almond-Bancroft School District realizes that cell phone use is commonplace in today's society. However, as today's cell phones have a great capacity to send and receive information in audio, video, and text they present opportunities that are detrimental in nature. The use of cell phones has the potential to increase opportunities for cheating and harassment. Invasion of privacy is also an issue because of the ability of the phones to send pictures and video. Finally, the use of cell phones by students in the event of an emergency has the potential to interfere with the official flow of information. Because of the possible detrimental consequences of student cell phone use, the school district is limiting student cell phone use according to the following guidelines.

- Cell phones are to be turned off and kept in lockers during the instructional day. Cell phones are not to be used without permission from the building administrator from the time the instruction day begins until the instructional day ends.
- Cell phones may never be used in manner that will cause disruption to the educational environment or invade the privacy of another individual.
- The school district will not be responsible for loss, damage, or theft of any electronic device brought to school.
- During school hours the use of cell phones are not permitted on field trips or other activities without permission from the school authorized supervisor/coach.
- After school hours or overnight trips the use of cell phones during field trips, sporting events, or other activities will be at the discretion of the advisor/coach.
- Cell phone use by students during the school day may occur only with permission from the building administrator and will take place in the office or some other area approved by the administrator.
- While under the supervision of an authorized school official during the school day or outside the school day, in the event of a district emergency, cell phone use by students will be approved by the instructor/supervisor.

Consequences for violating the Student Cell Phone Use Policy:

1<sup>st</sup> Offense: The cell phone will be confiscated by school personnel and taken to the principal. The student will receive a verbal warning and the cell phone will be held until the end of the instructional day.

2<sup>nd</sup> Offense: The cell phone will be confiscated by school personnel and taken to the principal. The student will be assigned a detention and the cell phone will held until picked up by parent/guardian.

3<sup>rd</sup> Offense: The cell phone will be confiscated by school personnel and taken to the principal. The student will receive a half-day in-school suspension and the cell phone will be held until a parent/guardian is able to pick up the cell phone.

4<sup>th</sup> Offense: The cell phone will be confiscated by school personnel and taken to the principal. The student will receive a full day of in-school suspension and be subject to and offense of the co-curricular code. The cell phone will be held until a parent/guardian is able to pick it up.

Note: The consequences outlined above are for the use of the cell phone. Use of the cell phone in a manner that violates other school policies will carry additional consequences in accordance with the school discipline policy, including further suspension and possible expulsion. If the cell phone was used for illegal activity, the student will be referred to the authorities.

First Reading: May 21, 2008

Second Reading: June 18, 2008

## **LOCKER SEARCH & SEIZURE**

A reminder to all students that the lockers assigned for use are not private property and, therefore, should not be abused in any way. We also reserve the right to search any or all lockers at any time. ( Policy: Search & Seizure) Students cannot use any other type of lock on the school lockers. Personal locks will be removed. Any problems with the locks loaned to the middle school and senior high students, should be reported to the office immediately. The school will not be responsible for any item taken from an unlocked locker.

**YOUR CHILD WILL BE REQUIRED TO PAY IF THEY NEED TO REQUEST A SECOND PADLOCK FROM THE OFFICE FOR ANY REASON!**

The third, fourth and fifth graders may not use any locks on their assigned lockers.

## **PARKING**

There is a two hour parking limit on the south side of Elm Street across from the school. Violators will be ticketed/fined by the Portage County Sheriff's Department.

Students, remember you must park in the student parking lot and your vehicles must be registered in the secondary office. Students may not use automobiles to sit, drive, or ride in during school hours. **STUDENTS MUST FOLLOW GUILDLINE OUTLINED IN THE SCHOOL POLICY.** (Policy: Student Parking Regulations.)

## 2014- 2015 SCHOOL YEAR NOTIFICATION

As a result of federal legislation (Asbestos Hazard Emergency Response Act—AHERA), each primary and secondary school in the nation is required to complete a stringent inspection for asbestos and to develop a plan of management for all asbestos-containing building materials. The Almond-Bancroft School District has a goal to be in full compliance with this law and is following the spirit, as well as the letter of the law. As a matter of policy, the district shall continue to maintain a safe and healthful environment for our community's youth and employees.

In keeping with this legislation, all buildings (including portables and support buildings) owned or leased by the Almond-Bancroft School District were inspected by an EPA accredited inspector, and samples were analyzed by an independent laboratory. Based on the inspection, the school prepared and the state approved a comprehensive management plan for handling the asbestos located within its buildings safely and responsibly.

Furthermore, the Almond-Bancroft School District has completed the 3-Year Re-inspections required by AHERA. Our district buildings, where asbestos-containing materials were found, are under repair, removal and Operations and Maintenance.

This past year Almond-Bancroft School District conducted the following with respect to its asbestos containing building materials.

*The Almond-Bancroft School District has implemented our Operations and Maintenance Program to maintain asbestos building materials in good condition.*

Federal law requires a periodic walk-through (called “surveillance”) every six months of each area containing asbestos. MacNeil Environmental, Inc will accomplish this under contract.

Short-term workers (outside contractors –i.e., telephone repair workers, electricians and exterminators) must be provided information regarding the location of asbestos in which they may come into contact. All short-term workers shall contact the lead maintenance person before commencing work to be given this information.

The Almond-Bancroft School District has a list of the location(s); type(s) of asbestos containing materials found in that school building and a description and timetable for their proper management. A copy of the Asbestos Management Plan is available for review in the school office. Copies are available at 25 cents per page. Questions related to the plan should be directed to MacNeil Environmental, Inc., at 1-800-642-6730, or by contacting the Almond-Bancroft School District.

### Elementary and Secondary Education Act Notices

The federal *No Child Left Behind Act of 2001 (NCLB)* requires schools and districts who receive Title funds to notify parents or legal guardians of various opportunities, informational notices and family rights. The Almond-Bancroft School District receives federal Title funding and provides the following information for your review as part of this mandate. As with all information and notices listed, please contact your building principal for more information or clarification.

#### Teacher Qualifications

In Wisconsin, a teacher of a core academic subject is “highly qualified” if he or she completed an approved educator preparation program resulting in a regular license to teach that subject. You have a right to know the qualifications of teaching staff by contacting the School District at 366-2941 or finding it on the DPI website by using the following address: [www.dpi.state.wi.us/dpi/dlsis/tel/lisearch.html](http://www.dpi.state.wi.us/dpi/dlsis/tel/lisearch.html)

The district is also required to notify parents of students enrolled in a school receiving Title I funds of when their child has been taught for four consecutive weeks by a teacher who is not considered “highly qualified”. This notification will be sent home with students who receive direct instruction from the teacher.

#### Accessing School Performance Data

Detailed district and school information about test results, graduation, attendance, other academic indicators, teacher quality, and much more can be found on the DPI WINSS website. To find test results for the Almond-Bancroft School District, please access the Wisconsin Department of Public Instruction website at [www.dpi.wi.gov](http://www.dpi.wi.gov).

#### Homeless and Limited English Proficiency Services

The Almond-Bancroft School District offers services for the students who meet the legal definition of Limited English Proficient or homeless. All efforts will be made to identify and serve students meeting this criteria. Please contact the building principal or guidance counselor for more information regarding these programs.

## **PUBLIC NOTIFICATION OF NONDISCRIMINATION POLICY**

It is the policy of the Almond-Bancroft School District that no person may be denied admission to any public school in the district or be denied participation in, be denied the benefits of, or be discriminated against in any curriculum, extracurricular, pupil service, recreational or other program or activity because of the person's sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability or handicap as required by Title IX of the Education Amendments of 1972 (sex), Title VI of the Civil Rights Act of 1964 (race and national origin), and Section 504 of the Rehabilitation Act of 1973.

The district encourages informal resolution of complaints under this policy. A formal complaint resolution procedure is available, however, to address allegations of violations of the policy in the Almond-Bancroft School District you may contact:

Mr. Dan Boxx, District Administrator  
Almond-Bancroft School District  
1336 Elm Street  
Almond, WI 54909  
(715) 366-2941X 418

## **ALMOND-BANCROFT SCHOOL DISTRICT COMPULSORY SCHOOL ATTENDANCE POLICY**

As per Wisconsin Statute section 118.15 (3) (c), a parent or guardian may excuse a child from school attendance for not more than 10 school days in a school year. Such absences include, but are not limited to: injury/illness, medical/dental appointments, family vacations, college visits, etc. The parent/guardian is to provide the school with a written (or verbal) excuse for each absence including the date of the absence, the number of days absent, and the reason for the absence before the absence is to take place. In order to accommodate unexpected absences, parents are asked to provide the school with a written (or verbal) excuse no later than 9:00 a.m. on the day the absence occurs. The child will be allowed to complete any coursework, including test and quizzes, missed during such as absence. Parents will be asked to provide a doctor's excuse for 3 or more consecutive days missed due to illness.

A student is considered truant from school if he/she is absent from school for part or all of one or more school days during which the school has not been notified of the cause of such absence by the parent/guardian and /or the absence is in excess of the 10 days allowed by law and is not a school approved absence.

Parents/guardians shall be notified when a student has an unexcused absence. Notices shall be made by personal contact, telephone call or mail. Notice by personal contact or telephone call shall be attempted prior to notice by mail.

A student is considered a habitual truant if he/she is absent from school without an acceptable excuse for part or all of five or more days on which school is held during a semester. The parent/guardian of a student who is at risk of being a habitual truant shall be notified by certified or registered mail. Legal proceedings may be brought against a student for habitual truancy or against the parent/guardian for failure to cause the student to attend school regularly.

Parents are also asked to call the Stucker Bus Company at 715-366-2737 before 7:00 A.M. any day your child will not be riding the bus. This will prevent the busses from making unnecessary stops.

## **SLD Notification for Schools as Required by PI 11.36(6)(c)2**

Wisconsin's rule for identifying students with specific learning disabilities (SLD) has changed. No later than December 1, 2013, all initial SLD evaluations of public school students will use information from interventions to make eligibility decisions.

This article is to notify you that beginning on September 3, 2013 initial SLD evaluations at Almond-Bancroft schools will begin using information from a student's response to intensive, scientific research based or evidenced based interventions when making special education eligibility decisions.

This change in qualification procedures will be implemented in our district by using a system known as 'Response to Intervention (RTI)'. RTI encompasses academics and behaviors for all students. RTI is designed to catch student struggles, in academics and behaviors, early on and to provide interventions that have been proven to work. You may have heard of our initiative called 'PBIS' which has increased positive behaviors in our district. RTI is often thought of as the academic side of PBIS, however it really is the over-arching system that includes academics and behaviors.

For more information on RTI and PBIS, please visit our school website and click on the link for "RTI/PBIS". If you have any questions or would like more information, please contact either of the following individuals at 715-366-2941.



### PARENT - STUDENT HANDBOOK...

Each student (PreK-12) will receive a handbook which is a source of information for students and parents/guardian. Please keep a copy of the handbook where you can refer to it readily. There are state laws pointed out in the handbooks and forms you may need to use during the school year. There is a parent - student handbook for Elementary and one for Middle School/High School. Handbooks have changes from year to year, so please check them out!

An emergency card will be sent home with each student. We need an emergency card for each student annually, therefore it should be filled out and sent back to the office right away! Make sure the back is also filled out as that gives us information on who to contact if we can't get a hold of a parent/guardian.

### WHO TO CALL IF YOU NEED INFORMATION

Something that takes place in your child's classroom, call the TEACHER.

Something that takes place in school that your child attends call our PreK-12 PRINCIPAL, Mr. Rykal. School rules, schedules, special events, etc., call the PRINCIPAL.

Policies and other matters of district wide nature, call the SCHOOL DISTRICT ADMINISTRATOR, Dan Boxx. School board policies, items on the school board agenda, and issues being discussed by the board, etc; call the District Administrator, Dan Boxx.

WHEN YOU FEEL THE ANSWERS you have been given are not satisfactory or when the actions taken are not satisfactory : If you have talked with a teacher and you wish to go further with a request or complaint, call the PRINCIPAL. If you talked with the PRINCIPAL and you wish to go further with a request or complaint, call and ask to have your call referred to the DISTRICT ADMINISTRATOR.

The School telephone numbers are, Almond School : 715-366-2941 Bancroft School: 715-335-4411



### MESSAGE BOARD

If your child is in Middle School or High school, the secondary office has a message board on their window where they will put your message. The message will have the student's name on it.

THIS IS THE ONLY WAY THEY WILL GIVE A MESSAGE TO THE 6TH—12TH GRADE STUDENTS.

### MEDICATION GIVEN AT SCHOOL.....

Parents, whenever your child has a prescription medication that must be given to him/her at school, you must have a signed form from your physician. These forms can be picked up at the school, or from most doctor offices. There is a form in the Elementary and Secondary Form Packets. In addition, please request that the pharmacist prepare two labeled containers for the medication. This allows properly labeled medication to be given at home and at school. Parents should not send their child's medication to school wrapped in baggies, aluminum foil, or whatever else they can find. This increases the risk of medication errors by school personnel.

Parents are encouraged to bring their child's medication to the school office.

Your compliance with this policy will help school personnel, and other health professionals safely and correctly administer medications in the school setting. At the end of the school year, left over medication MUST be picked up by the parent.

Thank you for your help.

**NON-PRESCRIPTION MEDICATION FOR STUDENTS.** If you want the school to give your child non-prescription medication, if needed, you must provide the medicine, a note including your child's name, the dose you want him/her to have and your signature. The Elementary and Secondary School Forms Packet have a non-prescription medication permission form you may use.

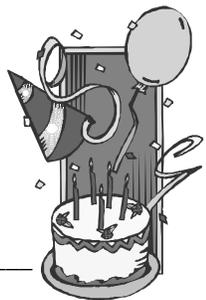


### SINGING BIRTHDAY GRAMS

A-B High School will deliver singing Happy Birthday Telegrams to your favorite Student/Staff member on their birthday! Please allow a 24 hour notice before delivery. These are packages you may select from:

**Standard:** (\$5.00) Happy Birthday balloon on party stick decorated with ribbon, card, and a round lollipop

- |               |   |                                      |
|---------------|---|--------------------------------------|
| <b>Extras</b> | _____ Stuffed A-B Eagle (\$5.00)          | _____ A-B stocking hat (\$10.00)     |
|               | _____ Green & White Pom-Pom (\$2.00 each) | _____ A-B Birthday Pen (\$2.00 each) |
|               | _____ Birthday Tiara or Hat (\$1.00)      | _____ Extra lollipop (\$1.00 each)   |
|               | _____ Beads (\$1.00/ 3)                   | _____ Stencil (\$1.00 each)          |



Student Name: \_\_\_\_\_ Birthday: \_\_\_\_\_ Grade: \_\_\_\_\_

Special Message: \_\_\_\_\_

## Almond-Bancroft Schools Emergency Alert Notification

Almond-Bancroft Schools has an Emergency Alert Notification System in place. This system can be used to notify you, your family members, and/or guardian(s) in the event of a school closing, school emergency, or other school-related alert. Code Red, an emergency communication network, places automated phone calls to up to four (4) phone numbers per family in the event of a school closing, school emergency, or other school-related alert.

To Register for Almond-Bancroft Schools' Emergency Alert Notification System go to <http://www.abschools.k12.wi.us> and follow the instructions.

If you do not have computer access, you can call  
Trina Warzynski, 715-366-2941 x422, and provide her with your full name  
and up to four (4) telephone numbers you wish to have called.

The first contact number you provide should be the telephone number of the first person you  
want to be notified regarding a school closing, emergency, or alert.

If you are currently receive Emergency Alert Notifications and wish to be removed from the call list  
please contact Trina Warzynski, 715-366-2941 x422 or [twarzynski@abschools.k12.wi.us](mailto:twarzynski@abschools.k12.wi.us), and we will  
remove your contact information.

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### ALMOND-BANCROFT SCHOOL DISTRICT REFUSAL OF THE RIGHT TO PUBLISH

If you wish **not** to grant Almond-Bancroft Public Schools the right to publish your student's image (including audio, moving image, or photography) for educational programs, websites, newsletters, and promotion of Almond-Bancroft programs, please provide us with the following information.

*Please Print*

Parent/Guardian Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Student(s) Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*This request is valid for the course of one school year and needs to be resubmitted to the District Office at the start of each school year if you wish not to have your student's image published in promotion of Almond-Bancroft programs.*

## Almond-Bancroft Schools Notificación Alerta en Caso de Emergencia

Las Escuelas Almond-Bancroft tienen un Sistema de Notificaciones Alerta en Caso de Emergencia. Este sistema puede notificarle a usted, alguna miembro de la familia, u tutores en un caso que la escuela vaya a cerrar temprano, una emergencia en la escuela, u otra alerta relacionada con la escuela. Código Rojo, una red de comunicación en caso de una emergencia, este sistema hace hasta (4) cuatro llamadas telefónicas por familia automáticamente en un caso que la escuela cierre temprano, emergencia, u otra alerta relacionada con la escuela.

Si usted desea registrarse para este Sistema de Notificación en Caso de Emergencia para las Escuelas de Almond-Bancroft puede hacerlo a <http://www.abschools.k12.wi.us> y seguir las instrucciones.

Si usted no tiene acceso a una computadora, usted puede llamar a Trina Warzynski, 715-366-2941 x422 u a Mrs. Chapa 715-366-2941 x101, y proveernos con su nombre complete y (4) cuatro números de teléfono a los que usted desee que les llamen. El primer número de contacto que usted provea es a la primera persona que será le llamara primero cuando vaya la escuela a cerrar, emergencia, u una alerta.

Si usted ya recibe Notificaciones Alerta en Caso de Emergencia y desea que quiten su nombre de la lista favor de llamar a Trina Warzynski, 715-366-2941 x422o [twarzynski@abschools.k12.wi.us](mailto:twarzynski@abschools.k12.wi.us) u a Mrs. Chapa 715-366-2941 x101 o [mchapa@abschools.k12.wi.us](mailto:mchapa@abschools.k12.wi.us) y quitaremos su nombre de la lista.

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### ALMOND-BANCROFT SCHOOL DISTRICT RECHAZAR EL DERECHO DE PUBLICAR

Si usted **no** desea darle el derecho a las Escuelas Públicas de Almond-Bancroft de publicar la imagen de su estudiante (incluyendo audio, imagen, o fotografía) para programas educacionales, redes de internet, boletines informativos, o programas promocionales de Almond-Bancroft, por favor provéanos con la siguiente información.

*Letra de molde*

Nombre de los Padres: \_\_\_\_\_ Teléfono: \_\_\_\_\_

Dirección: \_\_\_\_\_

Nombre del Estudiante: \_\_\_\_\_ Grado: \_\_\_\_\_

Firma de los Padres: \_\_\_\_\_ Fecha: \_\_\_\_\_

*Este requisito es válido por el transcurso del año escolar y necesita volver a llenar otra hoja al Distrito Escolar cada comienzo de año escolar si usted no desea que la imagen de su estudiante sea publicada en programas de Almond-Bancroft.*



1336 Elm Street  
Almond, WI 54909  
[www.abschools.k12.wi.us](http://www.abschools.k12.wi.us)  
Phone (715) 366-2941 District Office Fax (715) 366-2940

Dear Parent/Guardian:

Children need healthy meals to learn. **Almond-Bancroft Schools** offers healthy meals every school day. Breakfast costs **\$1.10**; lunch costs **\$2.10 for students in 6<sup>th</sup> -12<sup>th</sup> grades and \$1.85 for Pre K-5<sup>th</sup> grade**. Your children may qualify for free meals or for reduced price meals. Reduced price is **free** for breakfast and **\$.40** for lunch.

**DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD?** No. Complete the application to apply for free or reduced price meals. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: **Trina Warzynski, 1336 Elm Street Almond, WI 54909.**

**WHO CAN GET FREE MEALS?** All children in households receiving benefits from FoodShare, the Food Distribution Program on Indian Reservations (FDPIR) or W-2 Cash Benefits, can get free meals regardless of your income. Also, your children can get free meals if your household's gross income is within the free limits on the Federal Income Eligibility Guidelines.

If you have received a NOTICE OF DIRECT CERTIFICATION for free meals, **do not** complete the application. But **do** let the school know if any children in your household are not listed on the NOTICE OF DIRECT CERTIFICATION letter you received.

**CAN FOSTER CHILDREN GET FREE MEALS?** Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income. More information can be found at [http://fns.dpi.wi.gov/fns\\_fincou1#fckc](http://fns.dpi.wi.gov/fns_fincou1#fckc) under "Eligibility Benefits for Students in Foster Care, Kinship Care, and Chips.

**CAN HOMELESS, RUNAWAY, AND MIGRANT CHILDREN GET FREE MEALS?** Yes, children who meet the definition of homeless, runaway, or migrant qualify for free meals. If you haven't been told your children will get free meals, please call or e-mail **Jeff Rykal, [jrykal@abschools.k12.wi.us](mailto:jrykal@abschools.k12.wi.us), 715-366-2941 x416** to see if they qualify.

**CAN CHILDREN ENROLLED IN A HEAD START PROGRAM RECEIVE FREE MEALS?** Yes, children who are enrolled in a Federally-funded Head Start Program, or a comparable State-funded Head Start Program or pre-kindergarten program using identical or more stringent eligibility criteria than the Federal Head Start Program or an Even Start Program.

**WHO CAN GET REDUCED PRICE MEALS?** Your children can get low cost meals if your household income is within the reduced price limits on the Federal Income Eligibility Guidelines, shown on this application.

**SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE APPROVED FOR FREE MEALS?** Please read the letter carefully and follow the instructions. Call the school at **715-366-2941 x 422** if you have questions.

**MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE?** Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.

**I GET WIC. CAN MY CHILD(REN) GET FREE MEALS?** Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out an application.

**WILL THE INFORMATION I GIVE BE CHECKED?** Yes and we may also ask you to send written proof.

**IF I DON'T QUALIFY NOW, MAY I APPLY LATER?** Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.

**WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION?** You should talk to school officials. You also may ask for a hearing by calling or writing to: **Dan Boxx, 1336 Elm Street Almond, WI 54909, 715-366-2941 x418, dboxx@abschools.k12.wi.us.**

**MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN?** Yes. You or your child(ren) do not have to be U.S. citizens to qualify for free or reduced price meals.

**WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD?** You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.

**WHAT IF MY INCOME IS NOT ALWAYS THE SAME?** List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.

**WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME?** If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.

**MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS HIS/HER COMBAT PAY COUNTED AS INCOME?** No, if the combat pay is received in addition to his/her basic pay because of his/her deployment and it wasn't received before s/he was deployed, combat pay is not counted as income. Contact your child's school for more information.

**MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR?** To find out how to apply for FoodShare or other assistance benefits, contact your local assistance office or call 1-800-362-3002.

If you have other questions or need help, call **Trina Warzynski, 715-366-2941 x422.**

*Si necesita ayuda, por favor llame al teléfono:* **Trina Warzynski, 715-366-2941 x422.**

*Si vous voudriez d'aide, contactez nous au numero:* **Trina Warzynski, 715-366-2941 x422.**

Sincerely,

**Dan Boxx, District Administrator**

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## **INSTRUCTIONS FOR APPLYING**

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*If anyone in your household receives benefits from **FoodShare, W-2 Cash Benefits, or the Food Distribution Program on Indian Reservations (FDPIR)**, follow these instructions.*

**Part 1:** All Household Members-List the name of each household member (**a household member is any child or adult living with you**), and the name of the school each child attends.

**Part 2:** List the case number and the name of the household member (adult or child) who receives FoodShare, W-2 Cash Benefits, or FDPIR benefits and which program the benefits are from.

**Part 3:** Skip this part.

**Part 4:** Sign the form. The last four digits of your Social Security Number are not necessary.

**Part 5:** This question is optional. You can choose whether or not to provide ethnic and racial data.

*If no one in your household gets FoodShare, W-2 Cash Benefits, or FDPIR benefits and if any child in your household is **homeless, a migrant, or runaway, or enrolled in a Head Start Program**, follow these instructions.*

**Part 1:** All Household Members-List the name of each household member (**a household member is any child or adult living with you**), and the name of the school each child attends. If any child you are applying for is homeless, migrant, runaway, or enrolled in a Head Start Program, check the appropriate box and call **Jeff Rykal, 715-366-2941 x416**.

**Part 2:** Skip this part.

**Part 3:** Complete only if a child in your household isn't eligible under Part 1. See instructions for All Other Households below.

**Part 4:** Sign the form. The last four digits of a Social Security Number are not necessary if you didn't need to fill in Part 3.

**Part 5:** This question is optional. You can choose whether or not to provide ethnic and racial data.

*If **all** of the children in the household are foster children, follow these instructions. You do **not** need to fill out a separate application for each foster child in your household.*

**Part 1:** If **all children in the household are foster children**, list all foster children and the name of the school each child attends. Check the box indicating the child is a foster child.

**Part 2:** Skip this part.

**Part 3:** Skip this part.

**Part 4:** Sign the form. The last four digits of a Social Security Number are not necessary.

**Part 5:** This question is optional. You can choose whether or not to provide ethnic and racial data.

*If **some** of the children in the household are foster children, follow these instructions.*

**Part 1:** All Household Members-List the name of each household member (**a household member is any child or adult living with you**), and the name of the school each child attends. For any person, including children, with no income, you must check the "No Income" box. Check the box for each foster child. If any child you are applying for is homeless, migrant, or runaway, or enrolled in a Head Start Program, check the appropriate box and if you have questions, call **Jeff Rykal, 715-366-2941 x416**.

**Part 2:** Skip this part

**Part 3:** Complete only if a child in your household isn't eligible under Part 1. **See instructions under Part 3 for All Other Households below.**

**Part 4:** Adult household member must sign the form and list the last four digits of their Social Security Number (or mark the box if s/he doesn't have one).

**Part 5:** This question is optional. You can choose whether or not to provide ethnic and racial data.

**ALL OTHER HOUSEHOLDS**, including WIC households, follow these instructions:

**Part 1:** All Household Members-List the name of each household member (**a household member is any child or adult living with you**), and the name of the school each child attends. If any child you are applying for is homeless, migrant, or runaway, or enrolled in a Head Start Program, check the appropriate box and if you have questions, call your school.

**Part 2:** Skip this part.

**Part 3:** Follow these instructions to report total household income from **this month or last month**.

**Section 1–Name:** List all household members who have income.

**Section 2 –**

**Gross Income and How Often It Was Received:** List the income for each household member listed in Part 1. Check the box to tell us how often the person receives the income—weekly, every other week, twice a month, or monthly.

**Earnings from work:** List the **gross income**, not the take-home pay. Gross income is the amount earned *before* taxes and other deductions. You should be able to find it on your pay stub or your boss can tell you. Net income should *only* be reported for self-owned business, farm, or rental income.

**Welfare, Child Support, Alimony:** List the amount each person receives, and check the box to tell us how often.

**Pensions, Retirement benefits, Social Security, Supplemental Security Income (SSI), Veteran’s benefits (VA benefits), and disability benefits.** List the amount each person receives, and check the box to tell us how often they receive it.

**All Other Income:** List Worker’s Compensation, unemployment or strike benefits, regular contributions from people who do not live in your household and any other income received weekly, every other week, twice a month, monthly, quarterly, or annually. Do not include income from FoodShare, FDPIR, WIC, Federal education benefits and foster payments received by your family from the placing agency. For the self-employed **ONLY**: under Earnings from Work, report income after expenses. This is for your business, farm, or rental property.

If you are in the Military Privatized Housing Initiative or get combat pay, do not include these allowances as income.

**Part 4:** An adult household member must sign the form and list the last four digits of their Social Security Number (or mark the box if s/he doesn’t have one).

**Part 5:** This question is optional. You can choose whether or not to provide ethnic and racial data.

**Turn the form in to your school.**







Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

**Privacy Act Statement: This explains how we will use the information you give us.**

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a FoodShare, W-2 Cash Benefits or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

USDA is an equal opportunity provider and employer.

FEDERAL ELIGIBILITY INCOME CHART For School Year 2014-2015			
Household size	Yearly	Monthly	Weekly
1	\$21,590	\$1,800	\$416
2	\$29,101	\$2,426	\$560
3	\$36,612	\$3,051	\$705
4	\$44,123	\$3,677	\$849
5	\$51,634	\$4,303	\$993
6	\$59,145	\$4,929	\$1,138
7	\$66,656	\$5,555	\$1,282
8	\$74,167	\$6,181	\$1,427
Each additional person:	\$7,511	\$626	\$145



1336 Elm Street  
Almond, WI 54909  
[www.abschools.k12.wi.us](http://www.abschools.k12.wi.us)  
Phone (715) 366-2941 District Office Fax (715) 366-2940

Estimado Padre/Tutor:

Los niños necesitan comidas saludables para aprender. **Almond-Bancroft Schools** ofrece comidas saludables todos los días escolares. Costos de desayuno **\$1.10**; costos de almuerzo **\$2.10 for students in 6<sup>th</sup> -12<sup>th</sup> grades and \$1.85 for Pre K-5<sup>th</sup> grade**. Sus hijos pueden calificar a las comidas con precio reducido o gratuitas. El precio reducido es **free** para el desayuno y **\$.40** para el almuerzo.

1. ¿NECESITO CUMPLIMENTAR UNA SOLICITUD PARA CADA NIÑO? No. Cumplimente la solicitud para solicitar comidas a precio reducido o gratuitas. *Utilice una Solicitud para Comidas Escolares a Precio Reducido o Gratuitas para todos los estudiantes en su familia.* No podemos aprobar una solicitud que no esté totalmente cumplimentada, así que asegúrese de cumplimentar toda la información requerida. Devolver la solicitud a: **Trina Warzynski, 1336 Elm Street Almond, WI 54909.**
2. ¿QUIÉN PUEDE RECIBIR COMIDAS GRATIS? Todos los niños de familias que estén recibiendo beneficios FoodShare, el Programa de Distribución de Alimentos en Reservas Indias (FDPIR, por sus siglas en inglés) o Subsidios en Efectivo W-2, pueden recibir comidas gratuitas independientemente de sus ingresos. Además, sus hijos pueden recibir comidas gratis si su ingreso bruto está dentro de los límites de gratuidad en los Lineamientos Federales para Calificar con Base a los Ingresos.



Si usted ha recibido una NOTIFICACIÓN DE CERTIFICACIÓN DIRECTA para las comidas gratuitas, **no** cumplimente la aplicación. Pero **permítale** saber a la escuela si algún hijo de su familia no aparece en la NOTIFICACIÓN DE CERTIFICACIÓN DIRECTA que recibió.

3. ¿LOS NIÑOS ADOPTADOS PUEDEN RECIBIR COMIDAS GRATUITAS? Sí, los niños adoptados que están bajo la responsabilidad legal de un tribunal, o agencia de cuidado de crianza son elegibles para las comidas gratuitas. Cualquier niño en el hogar es elegible para comidas gratuitas independientemente de los ingresos. Puede encontrarse más información en [http://fns.dpi.wi.gov/fns\\_fincou1#fckc](http://fns.dpi.wi.gov/fns_fincou1#fckc) bajo "Beneficios de Elegibilidad para Estudiantes en Cuidado Adoptivo, Acogimiento Familiar y Chips".
4. ¿LOS NIÑOS DESAMPARADOS, FUGITIVOS O HIJOS DE EMIGRANTES PUEDEN RECIBIR COMIDAS GRATUITAS? Sí, los niños que cumplan con la definición de desamparados, fugitivos o hijos de emigrantes califican para las comidas gratuitas. Si no se le ha informado que sus niños recibirán comidas gratuitas, por favor llame o envíe un e-mail a **Jeff Rykal, [jrykal@abschools.k12.wi.us](mailto:jrykal@abschools.k12.wi.us), 715-366-2941 x416** para ver si cumplen con los requisitos.
5. ¿LOS NIÑOS INSCRITOS EN UN PROGRAMA HEAD START PUEDEN RECIBIR COMIDAS GRATUITAS? Sí, los niños que están inscritos en un programa Head Start Financiado por el Gobierno Federal, o en un Programa Head Start Financiado por el Estado o en un programa pre-kinder utilizando criterios idénticos o más estrictos de elegibilidad que el Programa Head Start Federal o a un Programa de Even Start.
6. ¿QUIÉN PUEDE RECIBIR COMIDAS A PRECIO REDUCIDO? Sus hijos pueden recibir comidas a bajo costo si su ingreso familiar está dentro de los Lineamientos Federales para Calificar con Base a los Ingresos, que se muestran en esta solicitud.
7. ¿DEBO CUMPLIMENTAR UNA SOLICITUD SI HE RECIBIDO EN ESTE AÑO ESCOLAR UNA CARTA DICIENDO QUE MIS HIJOS ESTÁN APROBADOS PARA RECIBIR COMIDAS GRATUITAS? Por favor lea la carta cuidadosamente y siga las instrucciones. Si tiene alguna pregunta, llame a la escuela por el **715-366-2941 x 422**.
8. LA SOLICITUD DE MI HIJO FUE APROBADA EL AÑO PASADO. ¿TENGO QUE CUMPLIMENTAR OTRA? Sí. La solicitud de su hijo sólo sirve para ese año escolar y para los primeros días de este año escolar. Usted debe enviar en una nueva solicitud a menos que la escuela le haya indicado que su hijo es elegible para el nuevo año escolar.

1. TENGO EL PROGRAMA DE COMIDA SUPLEMENTARIA ESPECIAL PARA MUJERES, INFANTES Y NIÑOS (WIC, POR SUS SIGLAS EN INGLÉS) ¿PUEDE MI(S) NIÑO(S) OBTENER COMIDAS GRATIS? Los niños en hogares que participan en WIC pueden ser elegibles para comidas con precio reducido o gratuitas. Por favor cumplimente una aplicación.
2. ¿SERÁ VERIFICADA LA INFORMACIÓN QUE DOY? Sí y también podemos solicitarle que envíe una prueba escrita.
3. SI NO CALIFICO AHORA, ¿PUEDO SOLICITARLA MÁS TARDE? Sí, usted puede aplicar en cualquier momento durante el año escolar. Por ejemplo, los niños con un padre o tutor que pasan a estar desempleados pueden ser elegibles a comidas con precio reducido o gratuitas si el ingreso de la familia cae por debajo del límite de ingresos.
4. ¿QUÉ SUCEDE SI ESTOY EN DESACUERDO CON LA DECISIÓN DE LA ESCUELA EN RELACIÓN A MI SOLICITUD? Debería hablar con los funcionarios de la escuela. También puede solicitar una audiencia llamando o escribiendo a: **Dan Boxx, 1336 Elm Street Almond, WI 54909, 715-366-2941 x418, dboxx@abschools.k12.wi.us.**
5. ¿PUEDO SOLICITARLO SI ALGUIEN EN MI HOGAR NO ES UN CIUDADANO ESTADOUNIDENSE? Sí. Usted o su(s) hijo(s) no tienen que ser ciudadanos estadounidenses para calificar a las comidas a precio reducido o en forma gratuita.
6. ¿A QUIÉN DEBO INCLUIR COMO MIEMBRO DE MI FAMILIA? Debe incluir a todas las personas que viven en su hogar, relacionados o no (como abuelos, otros parientes o amigos) que compartan ingresos y gastos. Debe incluir a todos los niños que viven con usted y a usted mismo. Si vive con otras personas que son económicamente independientes (por ejemplo, personas que no apoya, que no comparten ingresos con usted o sus hijos, y que pagan una cuota proporcional de los gastos), no los incluya.
7. ¿QUÉ SUCEDE SI MIS INGRESOS NO SON SIEMPRE LOS MISMOS? Liste la cantidad que usted normalmente recibe. Por ejemplo, si recibe normalmente \$1000 mensuales, pero faltó algo de trabajo el mes pasado y sólo ingresaron \$900, coloque los \$1000 por mes. Si usted normalmente recibe extras, inclúyalos, pero no los incluya si sólo trabaja a veces horas extras. Si ha perdido un trabajo o se han reducido sus horas o salarios, utilice su ingreso actual.
8. ESTAMOS EN EL EJÉRCITO. ¿INCLUIMOS NUESTRA VIVIENDA SUBSIDIO COMO INGRESO? Si obtiene un subsidio de vivienda fuera de la base, debe ser incluido como ingreso. Sin embargo, si su vivienda es parte de la Iniciativa de Privatización de Vivienda Militar, no la incluya como ingreso en el subsidio de vivienda.
9. MI CÓNYUGE ESTÁ DESPLEGADO EN UNA ZONA DE COMBATE. ¿SU PAGA DE COMBATE CUENTA COMO INGRESO? No, si recibe la paga de combate además de su salario básico por su despliegue y no la recibió antes de que se desplegara, la paga de combate no se cuenta como ingreso. Para obtener más información, póngase en contacto con la escuela de su hijo.
10. MI FAMILIA NECESITA MÁS AYUDA. ¿EXISTEN OTROS PROGRAMAS QUE PODRÍAMOS SOLICITAR? Para averiguar como solicitar FoodShare u otros beneficios de asistencia, comuníquese con la oficina de asistencia local o llame al 1-800-362-3002.

Si usted tiene alguna otra pregunta o necesita ayuda, llame al **Trina Warzynski, 715-366-2941 x422.**

*Si necesita ayuda, por favor llame al teléfono: **Trina Warzynski, 715-366-2941 x422.***

*Si vous voudriez d'aide, contactez nous au numero: **Trina Warzynski, 715-366-2941 x422.***

Atentamente,

**Dan Boxx, District Administrator**

## INSTRUCCIONES PARA LA APLICACIÓN

*Si alguien en su familia recibe beneficios de FoodShare, Subsidios en Efectivo W-2 o el Programa de Distribución de Alimentos en reservaciones Indígenas (FDPIR, por sus siglas en inglés), siga estas instrucciones.*

**Parte 1:** Todos los Miembros de la Familia - Liste el nombre de cada miembro familiar (**un miembro de su familia es cualquier niño o adulto que viva con usted**) y el nombre de cada niño que asiste a la escuela.

**Parte 2:** Liste el número de caso y el nombre del miembro de la familia (adulto o niño) que recibe beneficios FoodShare, Subsidios en Efectivo W-2 o beneficios FDPIR y de que programa provienen los beneficios.

**Parte 3:** Deje esta parte en blanco.

**Parte 4:** Firme la solicitud. Los últimos cuatro dígitos de su Número de Seguridad Social no son necesarios.

**Parte 5:** Esta pregunta es opcional. Puede elegir si desea o no proporcionar datos étnicos y raciales.

*Si nadie en su familia obtiene FoodShare, Subsidios en Efectivo W-2, o beneficios FDPIR y si algún niño en su familia está **desamparado, es hijo de emigrante o fugitivo, o está inscrito en un programa Head Start**, siga estas instrucciones.*

**Parte 1:** Todos los Miembros de la Familia - Liste el nombre de cada miembro familiar (**un miembro de su familia es cualquier niño o adulto que viva con usted**) y el nombre de cada niño que asiste a la escuela. Si está solicitando para algún niño que sea, hijo de emigrante, fugitivo, o que esté inscrito en un Programa Head Start, marque la casilla apropiada y llame al **Jeff Rykal, 715-366-2941 x416**.

**Parte 2:** Deje esta parte en blanco.

**Parte 3:** Cumplimente solamente si un niño en su familia no es elegible bajo la Parte 1. Vea las instrucciones para Todos las Otras Familias más abajo.

**Parte 4:** Firme la solicitud. Los últimos cuatro dígitos del Número de Seguro Social no son necesarios si no tiene que llenar la Parte 3.

**Parte 5:** Esta pregunta es opcional. Puede elegir si desea o no proporcionar datos étnicos y raciales.

*Si **todos** los niños en su familia son adoptados, siga estas instrucciones. **No necesita cumplimentar una solicitud por separado para cada niño en su familia.***

**Parte 1:** Si **todos los niños en su familia son niños adoptados**, haga una lista de todos los niños adoptados indicando el nombre de cada niño que asiste a la escuela. Marque la casilla que indica que el niño es adoptado.

**Parte 2:** Deje esta parte en blanco.

**Parte 3:** Deje esta parte en blanco.

**Parte 4:** Firme la solicitud. Los últimos cuatro dígitos del Número de Seguro Social no son necesarios.

**Parte 5:** Esta pregunta es opcional. Puede elegir si desea o no proporcionar datos étnicos y raciales.

*Si **alguno** de los niños en su familia es un niño adoptado, siga estas instrucciones.*

**Parte 1:** Todos los Miembros de la Familia - Liste el nombre de cada miembro familiar (**un miembro de su familia es cualquier niño o adulto que viva con usted**) y el nombre de cada niño que asiste a la escuela. Para cualquier persona, incluyendo a los niños, sin ingresos, debe marcar la casilla "Sin Ingreso". Marque la casilla para cada niño adoptado. Si está solicitando para algún niño desamparado, hijo de emigrante, o fugitivo o inscrito en un Programa de Head Start, marque la casilla apropiada y si tiene alguna pregunta, llame al **Jeff Rykal, 715-366-2941 x416**.

**Parte 2:** Deje esta parte en blanco

**Parte 3:** Cumplimente solamente si un niño en su familia no es elegible bajo la Parte 1. **Vea las instrucciones de la Parte 3 para Todos los Otros Hogares más abajo.**

**Parte 4:** Un miembro adulto de la familia debe firmar el formulario y listar los últimos cuatro dígitos de su Número de Seguro Social (o marque la casilla si él/ella no lo tiene).

**Parte 5:** Esta pregunta es opcional. Puede elegir si desea o no proporcionar datos étnicos y raciales.

**TODAS LAS OTRAS FAMILIAS**, incluyendo las familias WIC, siga estas instrucciones:

**Parte 1:** Todos los Miembros de la Familia - Liste el nombre de cada miembro familiar (**un miembro de su familia es cualquier niño o adulto que viva con usted**) y el nombre de cada niño que asiste a la escuela. Si está solicitando para algún niño desamparado, hijo de emigrante, fugitivo, o que esté inscrito en un Programa Head Start, marque la casilla apropiada y si tiene alguna pregunta, llame a su escuela.

**Parte 2:** Deje esta parte en blanco.

**Parte 3:** Siga estas instrucciones para informar el ingreso total de la familia de **este mes o del mes pasado**.

**Sección 1–Nombre:** Liste todos los miembros de la familia hogares que obtienen ingreso.

**Sección 2 –**

**Ingresos Brutos y Cuán a Menudo Fueron Recibidos:** Liste los ingresos para cada miembro de la familia enumerado en la Parte 1. Marque la casilla para decirnos cuan a menudo la persona recibe el ingreso — semanalmente, cada dos semanas, dos veces al mes o mensual.

**Ganancias del trabajo:** Liste los ingresos brutos, no el sueldo. **Ingreso bruto** es la cantidad ganada *antes* de impuestos y otras deducciones. Usted puede encontrarlo en su recibo de sueldo o su jefe se lo dirá. Ingresos netos *sólo* deben ser informados para negocios autónomos, granja o ingresos por alquiler.

**Bienestar, Pensión Alimenticia, Pensión:** Liste la cantidad que cada persona percibe y marque la casilla para decirnos cuan a menudo.

**Pensiones, Jubilación, Seguridad Social, Ingreso Suplementario de Seguridad (SSI, por sus siglas en inglés), Beneficios para Veteranos (VA, por sus siglas en inglés) y beneficios por incapacidad.** Liste la cantidad que recibe cada persona y marque la casilla para decirnos cuan a menudo lo recibe.

**Todos los Otros Ingresos:** Liste la Compensación Laboral, beneficios por desempleo o huelga, contribuciones regulares de personas que no viven con su familia y cualquier otro ingreso recibido semanalmente, cada dos semanas, dos veces al mes, mensual, trimestral o anual. No incluye ingresos de FoodShare, FDPIR, WIC, beneficios Federales de educación y pagos recibidos por adopción por la familia de la Agencia de colocación. SOLAMENTE para el autónomo: otras las Ganancias del Trabajo, informe de ingresos después de gastos. Esto es para su negocio, granja o propiedad en alquiler.

Si está en la Iniciativa de Vivienda Militar Privatizada o paga por combate, no incluya estos subsidios como ingresos.

**Parte 4:** Un miembro adulto de la familia debe firmar el formulario y listar los últimos cuatro dígitos de su Número de Seguro Social (o marque la casilla si él/ella no lo tiene).

**Parte 5:** Esta pregunta es opcional. Puede elegir si desea o no proporcionar datos étnicos y raciales.

**Entregue el formulario en su escuela.**

**Parte 1. TODOS LOS MIEMBROS DE LA FAMILIA**

Nombres de todas las personas que viven en su hogar (Primer Nombre, Inicial del Segundo Nombre, Apellido)	Escuela a la cual asiste el niño o individuo que "NA" si el miembro de la familia no está en la escuela	Coloque una verificación en la casilla de abajo si el niño es adoptado, desamparado, hijo de emigrante, fugitivo o niño de Head Start. Si cada niño que asiste a la escuela es adoptado, desamparado, hijo de emigrante, fugitivo o niño de Head Start, salte a la Parte 4 para firmar este formulario.					Coloque una verificación en la casilla si NO existe ingreso
		Adoptado	Desamparado	Hijo de Emigrante	Fugitivo	Head Start	

**PARTE 2. BENEFICIOS**

Si algún miembro de su familia recibe **FoodShare**, **FDPIR** o **Subsidios en Efectivo W-2**, proporcione el nombre del miembro de la familia, el nombre del programa y el número de caso (**no un número de Tarjeta de Búsqueda**) para la persona que recibe los beneficios y **salte a la Parte 4**. Si nadie recibe estos beneficios, ir a la Parte 3.

NOMBRE: \_\_\_\_\_

NOMBRE DEL PROGRAMA: \_\_\_\_\_

NÚMERO DE CASO: \_\_\_\_\_



**Parte 4. FIRMA Y ÚLTIMOS CUATRO DÍGITOS DEL NÚMERO DE SEGURO SOCIAL (DEBE FIRMAR UN ADULTO)**

Un miembro adulto de la familia tiene que firmar la solicitud. **Si se ha completado la Parte 3, el adulto que firma el formulario también debe indicar los últimos cuatro dígitos de su Número de Seguro Social o marcar la casilla "No tengo un Número de Seguridad Social"**. (Véase Declaración de la Ley de la Privacidad en el reverso de esta página).

*Certifico (prometo) que toda la información en esta solicitud es verdadera y que todos los ingresos están informados. Entiendo que la escuela recibirá fondos Federales basados en la información que doy. Entiendo que los funcionarios escolares pueden verificar (revisar) la información. Entiendo que si doy deliberadamente información falsa, mis hijos pueden perder los beneficios de comida, y puedo ser procesado. Entiendo que la información de elegibilidad de mi niño puede ser compartida tal y como lo permite la ley.*

Firme aquí: \_\_\_\_\_ Fecha: \_\_\_\_\_

Dirección: \_\_\_\_\_ Ciudad: \_\_\_\_\_ Estado: \_\_\_\_\_ Código Postal: \_\_\_\_\_

Correo electrónico: \_\_\_\_\_ Número de Teléfono: \_\_\_\_\_ Número de Teléfono Celular: \_\_\_\_\_

Últimos cuatro dígitos del Número de Seguridad Social: \* \* \* - \* \* - \_\_\_\_\_  No tengo un Número de Seguridad Social

**Parte 5. IDENTIDADES ÉTNICAS Y RACIALES DE LOS NIÑOS (OPCIONAL)**

*Elija un grupo étnico:*

- Hispánico/Latino  Asiático  Indio Americano o nativo de Alaska  Negro o Afroamericano
- No Hispánico/Latino  Blanco  Nativo Hawaiano u otros Isleños del Pacífico

*Seleccione uno o más (independientemente del origen étnico):*

**NO CUMPLIMENTE ESTA PARTE. PARA USO SOLAMENTE DE LA ESCUELA.**

Conversión Anual de Ingresos: Semanal x 52, Cada 2 Semanas x 26, Dos Veces al Mes x 24, Mensual x 12

Ingreso Total: \_\_\_\_\_ Por:  Semana  Quincenal  Dos Veces al Mes  Mensual  Año Tamaño de la familia: \_\_\_\_\_

Categoricamente elegible: \_\_\_\_\_ Elegibilidad de ingresos: Gratuito \_\_\_ Reducido \_\_\_ Negado \_\_\_

Fecha de Retirada: \_\_\_\_\_ Motivo de la denegación o retirada: \_\_\_\_\_ Fecha: \_\_\_\_\_

Firma del Funcionario que lo Determinó: \_\_\_\_\_ Fecha: \_\_\_\_\_

Firma del Funcionario que lo Confirmó: \_\_\_\_\_ Fecha: \_\_\_\_\_

Firma del Funcionario que lo Verificó: \_\_\_\_\_ Fecha: \_\_\_\_\_

Sus hijos pueden calificar para las comidas a precio reducido o gratuitas si su ingreso familiar cae en o está por debajo de los límites en esta tabla.

**Declaración de la Norma de Privacidad: Esto explica como utilizamos la información que nos da.**

La Ley Nacional de Almuerzo Escolar, Richard B. Russell, exige la información en esta solicitud. No tiene porque dar la información, pero si no lo hace, no podemos aprobar a su hijo para comidas a preciorreducido o gratuitas. Debe incluir los últimos cuatro dígitos del número de seguridad social del miembro adulto de la familia que firma la solicitud. Los últimos cuatro dígitos del número de seguridad social no son necesarios cuando se aplica en nombre de un hijo adoptado o de su lista FoodShare, Subsidios en Efectivo W-2 o Programa de Distribución de Alimentos en Reservaciones Indias (FDPIR, por sus siglas en inglés), número de caso u otro identificador FDPIR para su niño, o cuando usted indica que el miembro adulto del hogar que firma la solicitud no posee un número de seguro social. Usaremos su información para determinar si su hijo es elegible para las comidas a precio reducido o gratuitas y para la administración y ejecución de los programas de desayuno y almuerzo. PODEMOS compartir su información de elegibilidad con los programas de educación, salud y nutrición para ayudar a evaluar, financiar o determinar los beneficios para sus programas, con los auditores para las revisiones del programa y con los agentes responsables de hacer cumplir la ley para ayudarlos a investigar las violaciones de las reglas del programa.

El Departamento de Agricultura de los Estados Unidos prohíbe la discriminación contra sus clientes, empleados y solicitantes de empleo en las bases de raza, color, origen nacional, edad, discapacidad, sexo, identidad de género, religión, represalia y donde sea aplicable, creencias políticas, estado civil, situación familiar o parental, orientación sexual, o en todo o parte del ingreso de un individuo que se derive de cualquier programa de asistencia pública, o información genética protegida en el empleo o en cualquier programa o actividad llevada a cabo o financiada por el Departamento. (No todas las bases prohibidas se aplicarán a todos los programas y/o actividades de empleo).

Si desea presentar una queja de discriminación al programa de Derechos Civiles, cumplimente el Formulario de Quejas de Discriminación del Programa del Departamento de Agricultura de los Estados Unidos (USDA, por sus siglas en inglés), que se encuentra en línea en [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), o en cualquier oficina de USDA o llame al (866) 632-9992 para solicitar el formulario. También puede escribir una carta que contenga toda la información solicitada en el formulario. Envíenos su formulario de reclamación debidamente cumplimentado o una carta por correo al Departamento de Agricultura de los Estados Unidos, Director, Oficina de Adjudicación, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, por fax al (202) 690-7442 o por correo electrónico a [program.intake@usda.gov](mailto:program.intake@usda.gov). Las personas sordas, con dificultades auditivas o tengan discapacidad del habla pueden contactar a USDA a través del Servicio Federal de Transmisión por el (800) 877-8339; o por el (800) 845-6136 (Español).

USDA es un proveedor y empleador que ofrece igualdad de oportunidades.

TABLA DE INGRESOS DE ELEGIBILIDAD FEDERAL Para el Año Escolar 2014-2015				
Tamaño de la familia	Anualmente	Mensual	Semanal	
1	\$21,590	\$1,800	\$416	
2	\$29,101	\$2,426	\$560	
3	\$36,612	\$3,051	\$705	
4	\$44,123	\$3,677	\$849	
5	\$51,634	\$4,303	\$993	
6	\$59,145	\$4,929	\$1,138	
7	\$66,656	\$5,555	\$1,282	
8	\$74,167	\$6,181	\$1,427	
Cada persona adicional:	\$7,511	\$626	\$145	



## Food Service News

The start of the 2014-15 school year will soon be upon us. We are looking forward to the new year, although with the start of the new year brings a few changes. Almond-Bancroft lunch prices will be increasing due to mandated Federal guidelines. PreK-5th grade lunch will increase to \$1.85, 6th-12th grade lunch will increase to \$2.10, and adult lunch will increase to \$3.00. Breakfast will be increasing to \$1.10 for students PreK-12th grade and \$1.85 for adults. Morning milk will not increase.

Included in this publication is an application for free or reduced meals, please complete and return the application to the district office if your household income falls below the Federal eligibility income chart located on the back side of the application. If you qualified for free or reduced meals last year remember a new application needs to be submitted at or before the start of each school year. If you have any questions regarding the application please don't hesitate to call Trina Warzynski at 715-366-2941 ext. 422.

A few other reminders, when sending in food service payments please put them in an envelope labeled lunch money and include your child's name on the envelope. Also, if you do not want your child charging ala carte items (whole grain snacks, fruit, etc.) to your family account you need to notify Trina Warzynski in writing, otherwise they will be allowed to charge these items if your family account has a positive balance. They also have the option to pay cash for them in the lunch line.

We hope you enjoy the rest of your summer!

Connie Kaehn, Teresa Gutke, & Trina Warzynski  
*"This institution is an equal opportunity provider"*

Almond-Bancroft Schools is in search of community members to serve on a wellness committee. The wellness committee will meet to review and update our school wellness policy.

If you are interested in joining the wellness committee please call, Trina Warzynski, 715-366-2941 x 422. We look forward to hearing from you!

Almond-Bancroft School  
1336 Elm St  
Almond, WI 54909

### Due To Mandated Federal Guidelines, Almond-Bancroft Schools Lunch Prices Have Increased To:

PreK-5th - \$1.85  
6th-12th - \$2.10  
Adults- \$3.00

#### ATTENTION

If your child is absent from school, please call the Attendance Office at 715-366-2941 extension 108 **before 9:00 a.m.**



#### AUSENCIAS

Si su hijo(a) esta ausente usted es responsable de llamar la Escuela de Almond-Bancroft antes de las **9:00 a.m.** al 715-366-2941 Ext. 101

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