

Almond Bancroft School District
Regular Meeting of the Board of Education
Wednesday, October 19, 2016
Immediately after the Annual Meeting
Almond, WI

REGULAR BOARD MEETING MINUTES

1) Call Meeting to Order by President Warzynski

2) Roll Call-Establishment of Quorum

__Bradley __Danforth __Dernbach __ K Dernbach __ Ruzicka __Warzynski __Weiss

All board members were present. Mr. Boxx, District Administrator, and Michele Warzynski, District Bookkeeper, were present.

3) Proof of Posting of Meeting Pursuant to Wisconsin Statute 19.84

Mr. Boxx reported meeting was posted according to Statute.

4) Approve Agenda

Motion by John Ruzicka second by Kim Weiss to approve the agenda. Motion carried 7-0.

5) Public Appearances Before the Board of Education

Richard Burns asked if we only had one more debt payment after this year's payment of \$451,000. He asked if the board was considering running a referendum after that next payment. A referendum at that time would maintain the mill rate. Dan Boxx stated that Richard Burns was absolutely correct. It would be an operational referendum once they see the drop in the mill rate. We have approximately a year to prepare.

6) Approval of Minutes of Previous Meetings

6A September 19, 2016 Regular Board Meeting Minutes Open and Closed Session

Motion by Kim Weiss second by Roy Danforth to approve minutes for the September 19, 2016 open and closed sessions. Motion carried 7-0.

7) Approval of Current Expenses and Vouchers Payable

Motion by Debbie Bradley second by Keith Dernbach to approve current expenditures and vouchers payable. Motion carried 7-0.

8) Announcements/Reports/Updates/Consent Items/Correspondence

8A Correspondence-Recording Clerk-M Warzynski

8B District Administrator Report

None

8C PK-12 Principal Report

Report on school activities

General Building Updates

Update on programs

Mr. Rykal is training with Portage County Police tonight so he is not here. Homecoming went well. Today the 3rd and 4th graders went to the Leigh Yawkey Art Museum in Wausau. We have received almost \$900 in field trip donations. This money will be used to pay for bussing. Middle school volleyball and football are finished. Reading/Language Arts curriculum is being worked on. There is an in-service on Friday reviewing google docs and the afternoon is working on ALICE training. The handicap entrance is working for visual but not the speakers yet. The safety plan is in process of implementation. We have completely updated the emergency procedures flip chart.

9) Donations to the Almond-Bancroft School District

None

10) Policy Development and Review

10A First Reading for District Administrator Replacement

Discussion on whether the policy committee should meet to review.

10B Discussion Wellness Policy/Guidelines

The policy committee will meet to discuss what positions within the district should make up the Wellness team and how to proceed with starting to implement the policy so we have the policy fully implemented by the June 30, 2017 deadline.

11) Possible Action Items with Respect to:

11A Personnel: Resignations- Recommendations

Keith Bradley-Ass't Football (1 year)

Motion by John Ruzicka second by Kim Weiss to approve Keith Bradley as Ass't Football coach. Motion carried 6-1 with Debbie Bradley abstaining.

Mike Suchocki-Wrestling (1year)

Motion by Kim Weiss second by John Ruzicka to approve Mike Suchocki as Wrestling coach. Motion carried 7-0.

Greg Otto-Middle School Boys Basketball

Motion by John Ruzicka second by Jerry Dernbach to approve Greg Otto as Middle School Boys Basketball coach.

Motion carried 7-0.

11B Set levy and Budget for 2016-17

Motion by Debbie Bradley second by Jerry Dernbach to approve the Fund 10 levy at \$1,189,110.00, Fund 39 levy at \$451,000, and Fund 80 at \$5,000 which will make the total levy \$1,645,110.00. This will set the levy mill rate of \$9.26.

Motion carried 7-0.

11C Field Trips

Third grade and fourth grade went to the Leigh Yawkey Art Museum today. We are trying to fill the buses and align the trips with the curriculum at the same time. We have received some donations for bussing.

11D Bancroft School

Asbestos and lead were found in the caulk at the Bancroft School. The removal of these chemicals to replace the doors and windows more than doubles the initial quoted price of \$15,000. Cesa 10 has informed us that the increased cost makes the payback length of time so far out in the future that the project no longer falls under the guidelines of Act 32. The Board can decide to take funds out of fund balance. Discussion on whether we can just replace part and not complete the entire initial project. Jerry Dernbach wanted to know why he was told that this would fall under Act 32 and now it doesn't. Keith Dernbach wanted to know why Cesa 10 did not know about the asbestos and lead when they gave the initial quote last April. Dan Boxx stated that they do not test until they get to that particular Act 32 project. The dishwasher part of the Bancroft School updates can be completed. Comment was made that everyone on the board voted to complete these projects. John Ruzicka stated that he did not vote. He was not on the board when voting took place.

Bonnie Warzynski stated she was frustrated with Cesa 10. Bonnie Warzynski read the memo from Cesa 10. The Bancroft School project is a standalone project because it is in a separate building. Debbie Bradley wanted to know how the board would have addressed this situation if they would have known this cost last spring. A request was made to have Cesa 10 at the next board meeting to answer the proposed questions. Jerry Dernbach asked if we were way under budget with our Act 32 projects. Dan Boxx stated yes we are. John Ruzicka said this needs to be put on hold until after budget constraints are dealt with. Motion by John Ruzicka to rescind the motion to complete the door and window project.

Motion by Jerry Dernbach to have Cesa 10 explain and we will not be paying for the presentation. Motion seconded by Keith Dernbach. Motion carried 4-3 with Debbie Bradley, John Ruzicka, and Roy Danforth opposed.

Motion by John Ruzicka to rescind motion to replace doors and windows because cost estimates have increased from \$15,000 to \$38,000 until after the decision regarding the future of Bancroft School is determined. Motion was seconded by Kim Weiss. Richard Burns asked if the money saved on the heating bill would cover \$38,000. Was any part of the project a safety issue? The answer was no. Roy Danforth said he would agree with the motion if the future of Bancroft School is not part of the motion. The issue is the cost and not the future of the school. John Ruzicka withdrew his motion and Kim Weiss did as well. John Ruzicka made a motion to stop the windows and doors project at the Bancroft School because the project no longer falls under Act 32 and the estimate increased from \$15,000 to \$38,000. Kim Weiss seconded the motion. Motion carried 7-0. Bonnie Warzynski asked for information regarding the lead level information that was emailed to the board. The lead test numbers have increased over the recommended levels. Ed Warzynski has flushed the system and will test again. There are guidelines that we are required to follow. If we do not pass when the next test is completed we will be sending bottled water and putting up signs to address the issue. We have to send water for testing to a place other than UW Stevens Point. We would have to replace the existing lead piping to completing fix the problem.

11E District Administrator Vacancy Process/Procedures

Mr. Roger Forgen of WASB would do a presentation for the board. The cost for hiring Mr. Forgen as a consultant for the District Administrator vacancy would cost between \$7,000 and \$10,000. Don Stevens and Associates out of Portage is another consultant. Their cost is about \$6,500. Kim Weiss asked if the board thought that we needed to change our administrative positions and look at responsibilities. The decision was made to have a special meeting to discuss.

Administration was directed to gather information regarding current structure and have available solicitations from consultants. The meeting was set for November 9th at 6:30 pm to discuss current roles and responsibilities and continue to discuss current procedures. Bonnie Warzynski wanted to know when and if a survey to staff should be sent out.

Decision was made to discuss at Special Meeting.

11F Approve Employee Handbook

Handbook changes were provided to the board. Motion by John Ruzicka second by Kim Weiss to approve. Motion carried 7-0. Bonnie Warzynski noted that she was disappointed that the Board had to point out the changes and that the board was approving a document that was already handed out to staff. Dan Boxx said that the changes were all me and not Jeff Rykal. The changes were made at the time to address situations that were happening at the time.

11G Dissemination of board agendas and technical capabilities

Bonnie Warzynski asked if there was a way to link in all of the documents for the board meetings so the latest version was always available possibly on our website. Debbie Bradley asked if we should have print outs for members of the audience. The agenda with notes is a public document. John Ruzicka has set up his Gmail account. Other members said they have not. Decision was made to work towards getting Gmail accounts set up first.

11H Van replacement

We paid approximately \$3,400 for the van. If the van needs to be replaced administration can bring to a meeting the request and what they need it for. After some discussion the motion was made to not fix the white van and no one can drive this van by John Ruzicka and second by Keith Dernbach. Motion carried 7-0. Michele Warzynski was instructed to retrieve all of the keys tomorrow.

12) Items for Signatures

12A Signatures for meeting minutes

None

13) Dates for Upcoming Committee Meetings and Board Meetings

13A November 16, 2016, 6:30 pm at Almond School

November 9, 2016 6:30 pm District Administrator Search Special Meeting

November 9, 2016 5:00 pm Policy Committee Meeting

13B Future agenda items for discussions

None

14) Adjournment

Motion by John Ruzicka second by Keith Dernbach to adjourn at 9:31 pm. Motion carried 7-0.