



Book	Policy Manual
Section	400 Series: Students
Title	School Admissions
Code	420 School Admission
Status	Active
Adopted	December 18, 2019

Any student seeking school admission in the District must reside within the established boundaries of the District, except as otherwise provided by law and/or Board policy.

Individuals enrolling a student are expected to follow the District's registration procedures, including providing appropriate documentation of the student's age and in-District residency (or other status that permits admission to a District school). The District's registration procedures shall be sufficiently flexible so as to not unlawfully interfere with the prompt admission, school placement, and attendance of children in a special legal status that provides rights and protection regarding school enrollment (e.g., homeless, foster care, children of military families, Safe at Home program participants, etc.).

Students admitted to the District's elementary and secondary schools shall present immunization records as required by law. Students entering kindergarten in the District shall also be requested to provide evidence that they have had their eyes examined by an optometrist or evaluated by a physician.

School assignments and grade placements shall be made by the administrative staff in accordance with District procedures. Students transferring from other school systems or non-District programs are required to provide a transcript of academic accomplishments at the previous school/program, or the address from which this data may be secured. If insufficient academic transcript information is available, students may be required to take appropriate academic tests to assist in making a placement.

The District shall not unlawfully discriminate in admissions to any school, class, program or activity or facilities usage on the basis of sex, sexual orientation, race, color, national origin, ancestry, religion, creed, pregnancy, parental or marital status, homelessness status, any physical, learning, emotional or mental disability, or any other legally-protected status or classification. This does not, however, prohibit placing a student in a school, class, program or activity based on objective standards of individual performance or need. Discrimination complaints shall be processed in accordance with established procedures.

Nothing in this policy shall prevent the District from denying the admission of a student during the term of his/her expulsion from another Wisconsin public school, out-of-state public school or independent charter school in Wisconsin, or from setting enrollment conditions that the expelled student must meet in order to be admitted, consistent with legal requirements.

Legal References

Wisconsin Statutes

Section 115.997	[interstate compact on educational opportunity for military children]
Section 118.13	[student nondiscrimination]
Section 118.135	[eye examinations for students entering kindergarten]
Section 118.14	[age of students for admission]
Section 118.145	[high school admission; includes private school and tribal school students taking high school courses]

Section 118.51	[full-time public school open enrollment]
Section 118.52	[part-time open enrollment]
Section 118.53	[attendance in public school courses by home-based private educational program students]
Section 120.13(1)(f)	[authority to deny admission of student during term of expulsion]
Section 120.13(1)(h)	[conditional enrollment of expelled students]
Section 121.77	[admission of nonresident students]
Section 121.84	[admission of nonresident students; tuition waivers]
Section 165.68	[address confidentiality program]
Section 252.04	[immunizations required upon school admission]

Wisconsin Administrative Code

PI 9.03(1)	[student nondiscrimination in school admission policies]
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Federal Laws

McKinney-Vento Homeless Assistance Act	[equal access for homeless students; required policies to remove barriers]
Title I, Part A of the Elementary and Secondary Education Act [20 U.S.C. §6311(g)(1)E and §6312(c)(5)]	[educational agency requirements related to ensuring the educational stability of children in foster care]
Title IV of the Social Security Act [42 U.S.C. §671(a)(10) and § 675(1)(G)]	[child welfare agency requirements related to supporting normalcy for children in foster care and ensuring the educational stability of children in foster care]

Cross References

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